

TEAMSTERS CANADA RAIL CONFERENCE BYLAWS



TCRC

These **Conference Bylaws, Division Rules, General Committee Rules, Legislative Board Rules** are in effect on and after January 1, 2004, except such laws as become effective at such other time as indicated by action of the Rail Conference.

REVISED 2010 2014



THIS SECTION, entitled "Teamsters Canada Rail Conference Bylaws," has to do principally with the operation of the Rail Conference, the Rail Conference Office and the Rail Conference Officers.

Mission

To unite into one labour organization all railway workers eligible for membership, regardless of religion, race, creed, colour, national origin, age, physical disability or sex;

To engage in organizing workers to provide the benefit of unionism to all workers and to protect and preserve the benefits obtained for members of this organization;

To secure improved wages, hours, working conditions and other economic advantages through organization, negotiations and collective bargaining, through legal and economic means, and other lawful methods;

To provide educational advancement and training for employees, members and officers;

To safeguard, advance and promote the principle of free collective bargaining, the rights of railway workers, and the security and welfare of all the people by political, educational and other community activity;

To engage in cultural, civic, legislative, political, fraternal, educational, charitable, welfare, social and other activities which further the interests of this organization and its membership directly or indirectly;

To provide financial and moral assistance to other labour organizations or other bodies having purposes and objectives in whole or in part similar or related to those of this organization;

To protect and preserve the Union as an institution and to perform its legal and contractual obligations;

To carry out the objectives of the international Union and Teamsters Canada as an affiliate thereof and its duties as such as an affiliate;

To receive, manage, invest, expend or otherwise use the funds and property of this organization to carry out the duties and to achieve the objectives set forth in these Bylaws, the International Constitution and the Bylaws of Teamsters Canada and for such additional purposes and objects not inconsistent therewith as will further the interests of this organization and its members, directly or indirectly.

It is recognized that the problems with which this labour organization is accustomed to deal cannot be resolved in isolation but require achievement of a broad spectrum of economic and social objectives as set forth above and as the Union may determine from time to time; we, therefore, determine and assert that the participation of this labour organization, individually and with other organizations, in the pursuit and attainment of the objectives set forth herein are for the benefit of the organization and its members.

NOTE: FOR PURPOSE OF CLARITY, PRESIDENT OF THE TEAMSTERS CANADA RAIL CONFERENCE WILL BE REFERRED TO AS "RAIL CONFERENCE PRESIDENT" IN THIS SECTION. "PRESIDENT" WILL REFER TO "PRESIDENT OF THE DIVISION".

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Disclaimer : “Any references to masculine in the Bylaws includes the feminine and vice versa”.

SECTION 1**TITLE, LOCATION AND DEPARTMENTS**

- 1 a) This organization shall be known as Teamsters Canada Rail Conference and shall encompass all
2 Railway Divisions and General Committees representing railway workers.
- 3 b) The principal office of this Conference shall be located in the City of Ottawa, Province of Ontario, or at
4 such other place as the Conference Executive Board may designate. The organization may have such
5 other suboffices within the country of Canada as the Conference Executive Board may require from
6 time to time.
- 7 c) All books, records and financial documents shall be kept at the principal office of the Rail Conference.
- 8 d) Divisions will be individually chartered groups identified by a number assigned by the Rail
9 Conference.
- 10 e) The officers of the Rail Conference shall be elected from the membership, as stipulated in Section 6,
11 and shall be: the President, Vice-President(s), Secretary-Treasurer, Recording Secretary and three (3)
12 Trustees (auditing committee). These officers collectively shall constitute the Executive Board.
- 13 f) In addition, there shall be elected from the delegates three (3) Alternates. Should any office on the Rail
14 Conference Executive Board, other than the President, become vacant, such vacancy shall be filled by a
15 majority vote of the remaining members of the Executive Board from among the remaining members
16 of the Executive Board and elected Alternates. In the event there is a vacancy in the office of
17 President, the vacancy shall be filled by the Vice President. Should the list of duly elected Alternates
18 become depleted between Conventions of the Rail Conference, such further replacements to the
19 Executive Board shall be filled in accordance with Section 6 (d) of these Bylaws.

SECTION 2**OFFICERS AND MEMBERS OF THE RAIL CONFERENCE**

- 20 a) In convention of the Teamsters Canada Rail Conference, the governing body of the Rail Conference
21 shall be the duly elected delegates as provided in Sections 19 and 20 - TCRC Bylaws. The Rail
22 Conference, in convention assembled, shall be composed of the President, Vice President, Secretary-
23 Treasurer, and a Recording Secretary and (3) three trustees and the duly elected delegates as provided
24 in Sections 19 and 20 - TCRC Bylaws.
- 25 b) Between conventions of the Rail Conference, the Executive Board shall have authority to make any
26 decision and perform any act or duty on behalf of the Rail Conference which is not in conflict with or
27 otherwise provided for in the Constitution of the International Brotherhood of Teamsters (IBT),
28 Teamsters Canada Bylaws (TC) or the Teamsters Canada Rail Conference (TCRC) Bylaws; and such
29 act or decision shall stand as law for all divisions and members unless appealed under applicable
30 provisions of the IBT Constitution.

SECTION 3**JURISDICTION OF THE RAIL CONFERENCE**

- 31 a) The Rail Conference shall have full and exclusive jurisdiction over all railway employees and subjects
32 pertaining to the Rail Conference.
- 33 b) The Rail Conference or any other subordinate body under the authority of the Rail Conference shall
34 have the power to purchase real estate, and hold same, which may be used for the purpose of carrying
35 on their business, as provided in these Rail Conference Bylaws. The Rail Conference and all divisions
36 shall have the authority to require and execute bonds for all officers who occupy places of trust who
37 handle any of the funds of the organization.

SECTION 4

INITIATIVE

- 1 a) (i) The governing body of the Rail Conference, between meetings of the Rail Conference shall be
2 vested in the active membership as defined in Section 25(b) – Division Rules, to be exercised by
3 ballot under the initiative process, to be put in effect in the following manner:
- 4 (ii) Whenever twenty-five percent (25%) of the active membership, or divisions representing twenty-
5 five percent (25%) of the active membership, sign a petition to change the TCRC Bylaws, it will be
6 mandatory upon the Rail Conference President to prepare a ballot with the question worded as
7 presented in the petition, to be voted on by all those holding active membership in the Rail
8 Conference. The ballot must be put out by the Rail Conference President within ~~thirty (30)~~ **sixty**
9 **(60)** days of receipt of the request, and sent to every active member by government mail. In
10 addition, the ~~President-Executive Board~~, if deemed appropriate, may propose changes to the
11 Bylaws with the question sent to every active member by government mail. The ballot must be
12 returned to a post-office box in a location established by the executive board for that purpose,
13 within sixty (60) days from the date it was mailed from the Rail Conference office. This does not
14 preclude electronic voting; the means to be determined by the Rail Conference executive board
15 and/or the President. **Should the initiative recommend changes in more than one (1) section of**
16 **the law, each section shall be printed on a separate sheet of paper. Each sheet shall bear a**
17 **heading showing the particular section and page that is to be amended. All recommended**
18 **changes shall be shown in boldface type; and the section, as it would read after being so**
19 **changed or amended shall be written out in full.**
- 20 (iii) The Rail Conference President shall appoint a committee composed of three (3) active members for
21 the purpose of counting the returned ballots (except were electronic voting is provided). The
22 committee will report the results of the return to the Rail Conference President.
- 23 (iv) The Rail Conference President will, upon receiving the results of the return, show the results of the
24 initiative in the next issue of the newsletter. It will then be mandatory upon the Rail Conference
25 President to place in effect the decision of the membership immediately.
- 26 (v) Any proposition put before the active membership for their decision cannot be resubmitted for a
27 period of two (2) years.
- 28 (vi) Any enactment of the membership under this section shall remain in full force and effect unless
29 repealed by the same method or by convention two (2) or more years after enactment of same.
- 30 (vii) In order to carry a proposition under the initiative process, it will be necessary that twenty-five
31 percent (25%) of the active membership sign the petition, upon receipt of the petition signatures
32 will be validated based on the previous month's active membership standing, or divisions
33 representing twenty-five percent (25%) of the active membership pass resolutions supporting such
34 initiative. It will require a majority of the ballots cast to carry the proposition.
- 35 NOTE : Facsimile of signatures with printed names and Division number is acceptable provided the
36 submitter of the petition provides an affidavit that the signatures submitted are valid and true to the best
37 of his or her knowledge.
- 38 b) In the event twenty-five percent (25%) of the active membership, or divisions representing twenty-
39 five percent (25%) of the active membership, have not filed a request in writing with the Rail
40 Conference President or the Secretary-Treasurer within twelve (12) months from the time the first
41 request is filed instituting an initiative, no consideration will be given such request until another
42 twelve (12)-month period has elapsed, after which it will be necessary to reinstate the initiative by
43 filing new petitions.

SECTION 5**MEETING OF THE RAIL CONFERENCE**

- 1 a) The convention of the Rail Conference shall be held quadrennially with the date and place designated
2 by the Executive Board on a rotating basis between Eastern Canada and Western Canada with the
3 Manitoba – Ontario border being the dividing line. The date for the convention to convene shall be not
4 earlier than the first Monday in May or later than the first Monday in October.
- 5 b) The length of time the convention shall be in session shall not exceed three (3) consecutive calendar
6 days.
- 7 c) (i) The Rail Conference President shall notify all general committees, legislative boards and divisions
8 not later than January 15 of the convention year as to the decision of the Executive Board regarding
9 the date and place of holding the convention.
- 10 (ii) Between regular quadrennial conventions if two-thirds (2/3) of the divisions, or divisions
11 representing two-thirds (2/3) of the active membership, petition the Rail Conference President to
12 convene the Rail Conference in special convention, he shall, within sixty (60) days, set a date for
13 holding said special convention, except that a special session of the convention will not be called to
14 convene in the regular convention year.
- 15 (iii) The Rail Conference in special convention assembled shall handle only those subjects that are set
16 out in the notices, which require the Rail Conference to be convened in special session.
- 17 d) A majority of the accredited delegates shall constitute a quorum for the transaction of business of
18 meetings of the Rail Conference.
- 19 e) The authority vested in a delegate shall continue as long as such delegate retains his qualifications and
20 until such a time as a qualified successor is elected and installed.
- 21 f) Regularly qualified delegates shall be subject to a call to assemble at any time during their term of
22 office.

SECTION 6**ELECTION AND TERMS OF OFFICE RAIL CONFERENCE – FILLING
VACANCIES**

- 23 a) At the National Quadrennial Convention delegates shall nominate candidates for the position of
24 President, Vice President(s) and Secretary-Treasurer by a motion made by a delegate and seconded by
25 another delegate. The candidate cannot make or second his/her own nomination and must accept or
26 reject the nomination at the time it is made in person or in writing. To qualify for the ballot as a
27 candidate for any of these positions, a candidate who has been nominated from the floor must thereafter
28 receive at least five (5%) percent of the votes cast by the delegates in attendance. Such voting will be
29 conducted in accordance with the working rules of the convention.
- 30 No less than two (2) months and no more than four (4) months after the Convention candidates
31 nominated for the ballot for the offices of President, Vice President(s) and Secretary-Treasurer shall be
32 elected by a direct rank and file voting by members in good standing to serve for a term of four (4)
33 years, except as provided by TCRC Bylaws or until their successors are elected and installed, unless
34 they have been removed for cause. All voting shall be by secret ballot and in accordance with IBT
35 Constitution, Article IV Section 3 (b) (c) and Section 5.
- 36 b) Should only one (1) nomination be made for any office, the presiding officer will cast a ballot to elect
37 the candidate by acclamation.
- 38 c) Nominations for the offices of Recording Secretary and three (3) Trustees and all alternate positions
39 will be by a motion made by a delegate and seconded by another delegate. The candidate cannot make
40 or second his/her own nomination and must accept or reject the nomination at the time it is made in

- 1 person or in writing. All delegates in attendance at the convention shall vote for and elect the
2 candidates for these offices by secret ballot to serve for a term of four (4) years, except as provided by
3 TCRC Bylaws or until their successors are elected and installed, unless they have been removed for
4 cause.
- 5 d) In the event any office of the Rail Conference should become vacant as a result of death, or otherwise,
6 and there is no alternate to appoint in accordance with Section 1 (f) – TCRC Bylaws, the officer highest
7 in rank shall call into session the Rail Conference Executive Board who shall, by a majority vote, fill
8 such vacancy from the membership until the next meeting of the Rail Conference

SECTION 7**DUTIES OF THE RAIL CONFERENCE PRESIDENT**

- 9 a) The Rail Conference President shall be the principal officer of the Railway Conference and shall
10 preside at all meetings of the Rail Conference and at the expiration of his term of office, shall deliver to
11 his successor all books, papers, etc. belonging to the Rail Conference and shall be bonded in accordance
12 with Article X, Section 7(a) of the IBT Constitution.
- 13 b) The Rail Conference President shall render interpretations of these bylaws.
- 14 c) (i) The Rail Conference President shall, with the concurrence of a majority of the Executive Board,
15 decide all controversies which may be appealed from divisions; and after careful examination of the
16 subject, he shall forward to the divisions making the appeal, the written decision of the board in the
17 case; and such decision shall be final and binding unless reversed in accordance with applicable
18 appeal provisions of the IBT Constitution.
- 19 (ii) Decisions involving administrative matters shall not be subject to appeal to the Executive Board.
- 20 (iii) In the event a dispute arises as to whether or not a controversy is properly related to administrative
21 matters, it shall be referred to the next Convention of the Rail Conference, which shall, by a
22 majority vote, of the assembled delegates decide whether or not it will hear and rule on the matter
23 in question.
- 24 d) The Rail Conference President shall have the authority to demand and review the records of any trial
25 conducted in a division when same is brought to his attention by any division or member of the Rail
26 Conference. Should it be apparent from the records of such trial that it has not been conducted or
27 disposed of in accordance with the law and evidence, he shall have the power to order a new trial of the
28 case and direct that a complete record of same be forwarded to the Rail Conference Office.
- 29 e) Upon receipt of the complete record of the trial ordered in Section 7(d) above, same will be reviewed
30 by the Executive Board. If, after a careful review of the evidence, the Executive Board decides that such
31 evidence does not sustain a finding of guilt, said Board shall be empowered to set aside such verdict. A
32 written report of the Board's decision shall be sent to the aggrieved member and the division to which
33 he belongs. Any division refusing to apply the decision of the Executive Board will have its charter
34 suspended at the direction of the Executive Board; such charter to be held by the Rail Conference
35 President, until said order has been complied with.
- 36 f) Should an officer of a division, or any member of a committee of a division, member of a GCA or any
37 member of a legislative board refuse to carry out any of the requirements of these Bylaws, all facts
38 relating thereto will be forwarded to the Rail Conference President; and, if found guilty, after having
39 been served with written specific charges, given a reasonable time to prepare a defence and afforded a
40 full and fair hearing, the Rail Conference President shall be empowered to remove such offending
41 member from office. Such offending member shall not be reinstated, except by direction of the Rail
42 Conference President, or upon appeal such member is reinstated under applicable provisions of the IBT
43 Constitution.
- 44 g) If at any time the Rail Conference President has knowledge that the books of the secretary-treasurer of
45 any division or committee subordinate to the Rail Conference are in such condition that an additional

- 1 audit should be made, he shall be empowered to authorize such audit at any time; and the Rail
2 Conference President's representative shall have access to all books and papers of such office.
- 3 ~~(h) The Rail Conference President may appoint permanent and temporary Special Representatives to~~
4 ~~render assistance.~~
- 5 h) There shall be maintained in conjunction with Teamsters Canada a Department responsible for
6 education, training and Strategic Planning. To facilitate the effective maintenance of a resource data
7 base each General Committee of Adjustment, Legislative Board and Division will file with the National
8 Office all Arbitration decisions and related material; Labour Board or other Tribunal Decisions;
9 Collective Bargaining Agreements and all such other relevant material necessary to maintain the
10 Department. Electronic access to the data base will be provided to the Executive Board, General
11 Committees, Legislative Boards and Divisions through a secure access protocol.
- 12 i) The Rail Conference President shall be in charge of and have the direction of Vice Presidents, Craft
13 Directors, National Legislative Director. ~~and Special Representatives.~~
- 14 j) The Rail Conference President shall submit to each Bylaws Committee his recommendation and/or
15 recommendations relative to amendments of the law of the Rail Conference.
- 16 k) The Rail Conference President shall be the chairman of the Executive Board and no meeting of the
17 Executive Board shall be legal unless the Rail Conference President is involved, or authorizes the Vice
18 President to act in his behalf in any decision or act by the Executive Board.
- 19 l) The Rail Conference President shall have the authority to grant annual vacations to the officers and
20 Special Representatives of the Rail Conference, in accordance with the Collective Bargaining
21 Agreement in effect on the property where they hold seniority.
- 22 m) The Rail Conference President shall have the authority to employ counsel to defend the Rail
23 Conference against any action brought against it arising out of its labour activities.
- 24 n) In the performance of the Rail Conference President's duties as prescribed in this Section 7, paragraphs
25 (h) through (j), the Executive Board shall not enter into any employment contract that binds the Rail
26 Conference beyond their current term of office, and each such contract shall include a clause expressly
27 setting forth said term limitation. Any such contract shall include a provision that permits the Rail
28 Conference to terminate the services of the employee, if the employee's performance does not meet the
29 contract specifications, or for valid, non-discriminatory business reasons, upon a maximum of 120
30 days' written notice of termination. The Rail Conference President shall provide a copy of any
31 employment contract executed by the Executive Board to the Rail Conference's secretary- treasurer,
32 who will file same in the Rail Conference's financial records, within ten (10) days of execution, and
33 any such contract not so filed shall be null and void.
- 34 o) Upon request from a majority of the affected General Chairmen, **or from a single General Chairman**
35 **where only one exists on the property**, the Rail Conference President will provide a Vice President or
36 a representative acceptable to the General Chairmen to assist in ~~national~~ **Collective Agreement**
37 negotiations. In these circumstances the General Chairmen(s) on this ~~National~~ Committee will have
38 their expenses paid by the National Office in accordance with the National Office's travel policy.
- 39 p) The Rail Conference President shall maintain a communication and information system which will
40 consist of information bulletins and/or newsletter(s) delivered through electronic means and/or
41 government mail to be distributed to every active member. Such publications shall report at least semi-
42 annually on the activities of the Executive Board and shall include decisions made by the Board in
43 relation to the activities of the Conference. Publications shall also include material submitted by any
44 subordinate bodies of the union. Publications shall also be placed on the website for any member
45 wishing to read it online.
- 46 q) The Rail Conference President shall be responsible to maintain and distribute annually a directory of all
47 Divisions, GCA's, Legislative Boards and the Executive Board to each General Chairman, Provincial
48 Legislative Board Chairman, Local Chairman and Division Secretary-Treasurer.

SECTION 8**DUTIES OF THE VICE PRESIDENT**

- 1 a) The Vice President shall perform any and all duties as directed by the Principal Executive Officer and
2 render such assistance as may be directed by the Principal Executive Officer.
- 3 b) The Vice-President shall be bonded in accordance with Article X, Section 7(a) of the IBT Constitution.

SECTION 9**DUTIES OF THE SECRETARY-TREASURER**

- 4 a) The Secretary-Treasurer shall perform all the duties imposed upon Rail Conference Secretary-
5 Treasurers by the IBT Constitution and these Bylaws, and in general perform all duties incident to the
6 office and such other duties as from time to time may be assigned by the Principal Executive Officer,
7 the Rail Conference Executive Board or the members by resolution. The Secretary-Treasurer shall see
8 that all notices and reports shall be given in accordance with the provisions of the IBT Constitution,
9 Teamsters Canada Bylaws and these Conference Bylaws or as required by law. Such officer shall make
10 at least quarterly a report including the assets and liabilities of the Conference and shall keep itemized
11 records showing the source of all monies received and spent, and shall keep records, vouchers, work
12 sheets, books and accounts and all resolutions to verify such report.
- 13 b) The Secretary-Treasurer of the Rail Conference shall distribute a copy of the annual audit to each
14 Division within thirty (30) days of it being accepted and approved by the TCRC Executive Board. The
15 Secretary-Treasurer, upon request of any member, shall make available to the member a copy of the last
16 annual report. Such officer shall also make available for inspection by any member or members at the
17 Conference's principal office, during regular business hours, any prior annual report and any other
18 document which is subject by statute to such inspection. Copying of any financial record to which a
19 member is entitled by law shall be permitted provided that the member pays the actual cost of
20 duplication. Membership lists shall not be copied.
- 21 c) The Secretary-Treasurer shall have custody of the Conference seal and the records of the proceedings of
22 all meetings of the Rail Conference Executive Board, as prepared by the Recording Secretary, or such
23 person as is authorized to take such proceedings; and shall keep important documents, papers,
24 correspondence, as well as files on contracts and agreements with employers for the benefit of all
25 officers and staff of the principal office.
- 26 d) The Secretary-Treasurer shall keep a correct account of all income and expenditures by the Rail
27 Conference and shall provide receipts for any dues, initiations fees, or other fees, assessments or fines
28 or other monies received which are not shown by the employer on t-4 slips issued to the employee or
29 member. The Secretary-Treasurer will not make any payments from the Rail Conference's funds until
30 receiving bills or receipts evidencing the goods or services to be paid for. The Secretary-Treasurer shall
31 enter all receipts in the name of the Rail Conference and shall deposit all monies in accordance with
32 Article X, Section 9 of the IBT Constitution.
- 33 e) The Secretary-Treasurer shall ensure access for each member to a free copy of the International
34 Constitution, Teamsters Canada Bylaws and Rail Conference Bylaws.

SECTION 10**DUTIES OF THE RECORDING SECRETARY**

- 1 a) It shall be the function of the Recording Secretary to attend meetings of the Rail Conference Executive
 2 Board and to keep minutes of the proceedings. Minutes shall reflect motions made at meetings and shall
 3 specify their adoption or rejection. Minutes shall specifically include all financial transactions approved
 4 at the meeting.
- 5 b) The Recording Secretary shall keep a record of the names of the members comprising each committee
 6 and handle all correspondence of the Rail Conference assigned by the principal executive officer or
 7 authorized by membership resolution. In such officer's absence, the President shall appoint an officer of
 8 the Executive Board to act as Recording Secretary pro tempore who shall have the duties set forth
 9 above.

SECTION 11**DUTIES OF THE TRUSTEES**

10 It shall be the duty of the Trustees to conduct or have conducted a quarterly examination of the books of
 11 the Rail Conference and the results thereof shall be reported at the next Rail Conference Executive Board
 12 meeting. They shall sign the books of the Secretary-Treasurer if they have found them to be correct and
 13 have verified the bank balances. In the event that a Trustee declines to sign the books, the Trustee must
 14 state in writing to the Rail Conference President and Rail Conference Secretary-Treasurer his reasons for
 15 declining to do so. A Trustee's disagreement with an expenditure properly authorized by the Executive
 16 Board or membership shall not be a valid basis for refusing to sign the books. The Trustee's reports shall
 17 be sent to the Rail Conference President and the General Secretary-Treasurer, as required by the IBT
 18 Constitution and Teamsters Canada Bylaws. They shall receive and review the original surety bond
 19 covering each officer, employee and representative of the Rail Conference required to be bonded, and
 20 retain it at the Conference's principal office. They shall have the duty to see that such bonds are current
 21 and enforceable. In the event of the unavailability of a Trustee, the remaining Trustees or Trustee shall
 22 perform the above functions. In performing their functions, the Trustees may avail themselves of the
 23 services of the certified public accountants retained by the Rail Conference Executive Board.

SECTION 12**SPECIAL REPRESENTATIVES**

24 The Rail Conference ~~President~~ **Executive Board** shall have authority to place Special Representatives in
 25 the field at ~~his~~ **their** discretion, but not to exceed two (2) permanent Special Representatives. When
 26 exercising this authority, the Rail Conference ~~President~~ **Executive Board** may select one (1) or more
 27 Special Representatives to provide training and/or education to the divisions, general committees and
 28 provincial legislative board chairmen. The Rail Conference ~~President~~ **Executive Board** shall have
 29 authority to remove any Special Representative if found incompetent or when his usefulness has
 30 terminated. Elected officers may be appointed as Special Representatives.

SECTION 13**EXPENSES AND AUTOMOBILE OF RAIL CONFERENCE OFFICERS**

- 31 a) Allowances
- 32 Recognizing that the officers and representatives of this organization do not work regularly scheduled
 33 hours and receive no compensation for overtime or premium pay; also recognizing that such individuals
 34 are required to pay varying amounts for lodging and meals depending upon the city in which they travel,
 35 which amounts are sometimes less, but more often more than the allowances given them; and recognizing

1 that they must participate in cultural, civic, legislative, political, fraternal, educational, charitable, social
2 and other activities in addition to their specific duties as provided in the IBT Constitution, Teamsters
3 Canada Bylaws and these Bylaws, that such duties benefit the organization and its members and that the
4 time spent in such activities is unpredictable and unascertainable, such officers and representatives may
5 be granted an allowance (both for in-town and out-of-town work, respectively, which in the case of out-
6 of-town work shall include hotel and meal expenditures) in such amount (daily, weekly or monthly) as the
7 Rail Conference Executive Board may determine. In addition to the allowances set forth above, all
8 officers and employees may be reimbursed or credited for all other expenses incurred in connection with
9 their activities, provided that no officer or employee receives more than one (1) payment for the same
10 expense.

11 b) Expenses

12 When a representative of the organization is engaged in activities in the interest of or for the benefit of the
13 organization and its members within the scope of such individual's authority, the labour organization
14 shall pay the expenses incurred therein, or reimburse the representative upon receipt of itemized vouchers
15 from such individual or the supplier of such services, provided that the representative does not receive an
16 allowance for these expenses or reimbursement from any other source.

17 c) Automobile Allowance

18 The Rail Conference may provide its officers or representatives with automobiles, or in lieu thereof, they
19 may provide a monthly allowance and per km rate in such amount as approved by the Rail Conference
20 Executive Board. In such instances where the Rail Conference provides an automobile, title to the
21 automobile shall remain in the name of the Rail Conference until such time as the Rail Conference
22 decides to dispose of the vehicle. It is recognized that such officers or employees are required to be on
23 instant call at all times, may be required to garage such automobiles and are responsible for their
24 safeguarding. Accordingly, for the convenience of the union and as partial compensation for such
25 additional responsibilities, such officers shall be permitted private use of such automobiles on a round-
26 the-clock basis when the automobiles are not required on union business.

27 d) Benefits

28 The Rail Conference Executive Board may from time to time provide the terms and conditions of
29 employment for officers, employees and representatives of this organization including, but not limited to,
30 such fringe benefits as vacations with pay, holidays, sick leave, time off for personal leave, and, in
31 conjunction therewith, any disability or sickness, health and welfare and retirement benefits and activities,
32 and facilities relating thereto, and may from time to time provide changes therein, as well as additional
33 compensations and allowances. **In no way can long-term benefits exceed the rank and file benefits
34 under which these union officers hold seniority under and qualify for office.** Any such benefit
35 adopted by the Executive Board shall be specifically set forth in the minutes of the Executive Board
36 meetings. The Rail Conference Executive Board or the Principal Executive Officer is authorized to make
37 to any Rail Conference officer or employee advances on salary and/or vacation pay, within the restrictions
38 of applicable law.

SECTION 14 POWERS AND DUTIES OF RAIL CONFERENCE EXECUTIVE BOARD

39 Except as may be otherwise provided in these Bylaws, the Rail Conference Executive Board is authorized
40 and empowered to conduct and manage the affairs of this organization, and to manage, invest, expend,
41 contribute, use, borrow, lend and acquire Rail Conference funds and property in the pursuit of
42 accomplishment of the objectives set forth in the IBT Constitution, Teamsters Canada Bylaws, and these
43 Bylaws and resolutions adopted in furtherance thereof. However, the Rail Conference Executive Board
44 shall not have the authority to bind the Rail Conference for personal services to be rendered to the Rail

- 1 Conference or its Executive Board, such as, but not limited to, legal, accounting, consulting, public
2 relations and editorial services, by contract, agreement or otherwise, beyond the expiration of the term of
3 the Executive Board in office at the time such action is taken. This shall not prevent the Rail Conference
4 Executive Board from entering into a bona fide collective bargaining agreement with another union
5 covering Rail Conference employees. The Rail Conference Executive Board, in addition to such other
6 general powers conferred by these Bylaws, is hereby empowered to:
- 7 1. Make and change rules and regulations not inconsistent with these Bylaws, the IBT Constitution or
8 Teamsters Canada Bylaws for the management and conduct of the affairs of this Rail Conference;
 - 9 2. Establish the salaries for the officers, delegates to Rail Conference convention and Special
10 Representatives and establish the allowances, direct and indirect disbursements, expenses and
11 reimbursement of expenses for officers, delegates to Rail Conference convention and Special
12 Representatives. Changes in the salaries, allowances or expenses of the officers and Special
13 Representatives shall be specifically set forth in the minutes of the Executive Board meeting at which
14 such changes are approved. The minutes shall also reflect whether any officer who also serves as a
15 Special Representative receives a salary, allowance or expense in his officer capacity or in his Special
16 Representative's capacity. The Rail Conference Executive Board may establish a dues check-off
17 procedure for Rail Conference officers and employees belonging to this Rail Conference.
 - 18 3. Loan and borrow monies directly and indirectly for such purposes and with such security, if any, as it
19 deems appropriate, and with such arrangements for repayment as it deems appropriate – all to the extent
20 provided by law.
 - 21 4. Approve the Principal Executive Officer's employment of clerical employees, attorneys, accountants,
22 and such other special or expert services as may be required for the organization and secure an audit of
23 the books of this organization by a certified public accountant at least once a year;
 - 24 5. On behalf of the Rail Conference, its officers, employees or members, initiate, defend, compromise,
25 settle, arbitrate or release or pay the expenses and costs of any legal proceedings or actions of any
26 nature if, in its judgment, it shall be necessary or desirable to protect, preserve, or advance the interests
27 of the organization;
 - 28 6. Fill all vacancies in office which occur during the term of such office for the unexpired term, in the
29 manner provided in Article XXII, Section 9 of the International Constitution;
 - 30 7. Transact all business and manage and direct the affairs of the Rail Conference between conventions,
31 except as may otherwise be herein provided; delegate when necessary any of the above powers to any
32 officer for specific and temporary purposes and on condition that the action of such officer or agent
33 shall be ratified by the Rail Conference Executive Board; the Rail Conference Executive Board shall
34 designate other officers for the President or Secretary-Treasurer for the purpose of signing cheques to
35 pay bills or to exercise any other functions of their offices in the event that either shall refuse to act or
36 shall become ill or otherwise incapacitated;
 - 37 8. Lease, purchase or otherwise acquire in any lawful manner for and on behalf of the organization any
38 and all real estate or other property, rights and privileges, whatsoever deemed necessary for the
39 prosecution of its affairs, and which the organization is authorized to acquire, at such price or
40 consideration and generally on such terms and conditions as it sees fit, and, therefore, at its discretion
41 pay either wholly or partly in money or otherwise. Specific authorization at a Rail Conference
42 Executive Board meeting shall be required for such expenditures, excepting for routine expenditures not
43 of a substantial nature;
 - 44 9. Sell or dispose of any real or personal estate, property, rights or privileges belonging to the organization
45 whenever in its opinion the Rail Conference's interests would thereby be promoted, subject to
46 authorization at the Rail Conference Executive Board meeting;

- 1 10. Create, issue, and make deeds, mortgages, trust agreements, contracts, and negotiable instruments,
2 secured by mortgage or otherwise, as provided by resolution of the membership, and do every other act
3 or thing necessary to effectuate the same;
- 4 11. Create trusts, the primary purpose of which is to provide benefits for the members or their beneficiaries,
5 and terminate and effectuate the same, subject to authorization at the Rail Conference Executive Board
6 meeting;
- 7 12. Appoint trustees of Health and Welfare or Pension Trust Funds negotiated directly by the Rail
8 Conference.
- 9 13. Determine the membership which shall vote on agreements and strikes, and the composition of other
10 membership meetings, and adopt rules and regulations concerning the conduct thereof, not inconsistent
11 with the IBT Constitution, Teamsters Canada Bylaws or these Rail Conference Bylaws;
- 12 14. Determine the manner in which referendums shall be held, subject to review and modification by the
13 Teamsters Canada President, as permitted by Article VI, Section 1(h) of the IBT Constitution;
- 14 15. Enter into jurisdictional settlements and comply with jurisdictional awards on behalf of the Rail
15 Conference, in accordance with the policies and directives of the International Brotherhood of
16 Teamsters and Teamsters Canada;
- 17 16. Review interpretations of these Bylaws rendered between meetings by the Principal Executive Officer.
18 Disputes over the interpretations of these Bylaws shall be submitted to the Teamsters Canada President,
19 pursuant to Article VI, Section 2 (a) of the IBT Constitution;
- 20 17. Engage all acts not expressly authorized herein which are necessary or proper in implementation of the
21 above duties for the protection of the property of the Rail Conference and for the benefit of the
22 Organization and its members.
- 23 18. The Rail Conference Executive Board shall have the duty to investigate any alleged breach of fiduciary
24 duty when circumstances so warrant and take appropriate action if the investigation so merits.
- 25 19. The Rail Conference Executive Board shall hold meetings at such time and place as shall be determined
26 by the President, upon notice to all Board members. The President shall have the right to vote on any
27 question pending before said meeting except where such vote would create a tie. The meetings of the
28 Rail Conference Executive Board shall be no less frequent than once every three (3) months.
- 29 20. A majority of the Rail Conference Executive Board shall constitute a quorum for the transaction of
30 business at any meeting of the Board. The action of a majority of the Rail Conference Executive Board
31 present at a meeting, at which a quorum exists, shall become a transaction of the Board.
- 32 21. By action of the Rail Conference Executive Board, which action shall be recorded in the Executive
33 Board meeting minutes, members of the Board who are not full-time paid officers or employees of the
34 organization may be paid their expenses, including wages lost, if any, for attendance at each meeting of
35 the Board.
- 36 22. Whenever matters require action by the Rail Conference Executive Board, and when the Executive
37 Board is not in formal session, the Executive Board may act electronically or by facsimile, letter or
38 telephone. When action by the Rail Conference Executive Board is required, the Principal Executive
39 Officer may obtain same electronically or in writing or by telephoning the members of the Executive
40 Board and such members may take action on the matter brought to their attention in the same manner;
41 provided, however, that whenever action is sought by any of the foregoing methods, all members of the
42 Executive Board shall be polled. Such action so taken by the majority of the members of the Rail
43 Conference Executive Board shall constitute action of the Board as though the Board were in formal
44 session; provided, however, that any such action shall be confirmed at the next formal session of the
45 Executive Board.

- 1 23. If the Executive Board is deadlocked for two (2) consecutive meetings on any matter within its
2 exclusive authority under this section of the bylaws, the matter shall be referred to the membership for
3 resolution.
- 4 24. In the application of Bylaws Section 14 (subsection 19) one of the quarterly meetings required of the
5 Rail Conference Executive Board shall occur in January of each year. The Executive Board shall meet
6 and conduct its business, and in addition two (2) days shall be allotted for the Executive Board to meet
7 jointly with the General Chairman's Association and the National Legislative Board. The express
8 purpose of such joint meeting is to ensure the Rail Conference is positioned to collectively achieve the
9 objectives identified in the Mission Statement of the TCRC Bylaws.

SECTION 15**OFFICERS – GENERALLY**

- 10 a) All officers of this Rail Conference when installed after election shall be required to take the following
11 obligation of office:
- 12 I, _____, do most sincerely promise, upon my honour, that I will truly and faithfully,
13 to the best of my ability, perform the duties of my office, for the ensuing term, as prescribed in the
14 Constitution and Bylaws of this union, and as an officer of this union, will at all times endeavour, both
15 by counsel and example, to promote harmony and preserve the dignity of its sessions. I will at all times
16 faithfully comply with and enforce the Constitution and laws of the International Union, Teamsters
17 Canada and the Bylaws and laws of this Rail Conference.
- 18 b) All officers are required to carry out their respective duties. In the event an officer declines to perform
19 the duties of office as prescribed by the IBT Constitution, Teamsters Canada Bylaws and these Rail
20 Conference Bylaws or by law, such officer shall be subject to charges filed in accordance with Article
21 XIX of the IBT Constitution. In appropriate situations in which misconduct or failure to perform duties
22 assigned by these Bylaws jeopardizes the interests of the Rail Conference, an officer may be subject to
23 summary removal from office, in accordance with Article XIX, Section 1 (f) of the IBT Constitution.
- 24 c) The right to assume office or hold office or position in the Rail Conference, as distinguished from
25 accrued or vested benefits, shall never be deemed a property right, but shall be a personal privilege and
26 honour only. Any action taken by an officer in good faith and within the scope of such officer's
27 authority and power under these Bylaws shall not be the basis for any personal liability against such
28 officer.
- 29 d) All officers of the Rail Conference must, as a condition of holding office, execute all necessary forms
30 required by law to be filed with any federal agency either for and on behalf of the Rail Conference or as
31 an officer or employee thereof, but accidental default shall not be considered a violation of the duty
32 imposed by this section.
- 33 e) All officers in the performance of their duties shall adhere to the terms of these Bylaws, Teamsters
34 Canada Bylaws and the IBT Constitution.
- 35 f) The officers, Special Representatives and other representatives of this Rail Conference, occupy
36 positions of trust in relation to the Rail Conference and its members as a group and are, therefore,
37 accountable to the membership with respect to the performance of their duties in handling funds and
38 property of the Rail Conference. The failure or refusal by an officer, Special Representative or other
39 representative of this Rail Conference, upon demand of the Rail Conference Executive Board or of any
40 individual member for good cause, to render a proper and adequate accounting or explanation
41 respecting the performance of such officers' duties or in handling funds and property of the Rail
42 Conference shall constitute a ground for charges under Article XIX of the IBT Constitution.

SECTION 16 DELEGATES TO INTERNATIONAL BROTHERHOOD OF TEAMSTERS

1 Delegates from the TCRC to the IBT shall be elected at large and the number of delegates and alternate
2 delegates shall be determined in accord with Article III, Section 2, of the IBT Constitution and the Rules
3 governing the election of delegates and alternate delegates. Delegates and alternates shall be nominated
4 and elected in as provided in the IBT Constitution and the Rules governing the election of delegates and
5 alternate delegates.

6 Note: *Eligibility to vote, nominate and run for office will be determined by the applicable provisions of*
7 *the IBT Constitution and as provided and modified in Paragraphs 6.7 and 6.8 of the Merger Agreement.*

SECTION 17 CREDENTIALS – DELEGATES TO THE RAIL CONFERENCE

8 A delegate's credential shall be formulated by the Rail Conference Secretary-Treasurer and sent to the
9 division of which the delegate-elect is a member prior to the date set for convening the Rail Conference
10 convention.

SECTION 18 REPRESENTATION OF DIVISION TO RAIL CONFERENCE

11 a) Each division as recorded in the Rail Conference Office on April 1 prior to the opening date of the
12 convention will be entitled to one (1) delegate for each craft sector represented by such division at each
13 Rail Conference convention.

14 NOTE: For the purpose of this Section 18 (a), the craft sectors for which a division will be entitled to a
15 delegate or delegates are:

- 16 1. Locomotive Engineer
- 17 2. Conductor, Trainmen, Yardmen, Yardmasters and Switch-tenders
- 18 3. Rail Traffic Controllers
- 19 4. Other craft jurisdictions brought into the Rail Conference through organizing drives and/or mergers
20 as agreed to by the Rail Conference Executive Board

21 b) Each delegate will have one (1) vote.

22 c) All divisions must be square on the books on the date the convention convenes.

23 d) Each division entitled to representation must be represented by either delegates or by proxy.

24 e) Any division granting proxy to a delegate of another division has the same right in instructing such
25 proxy, as they would have in instructing the delegate of their own division.

26 f) In the event of the death of the delegate-elect or other cause that might prevent attendance at the
27 convention, the first alternate delegate shall be the legal representative. Should conditions arise
28 whereby both the delegate-elect and the first alternate delegate are prevented from attending, the
29 second alternate delegate shall be the legal representative. Should conditions arise whereby the
30 delegate-elect and the first and second alternate delegates are prevented from attending, Section 20 –
31 TCRC Division Rules will apply.

SECTION 19**DELEGATES TO RAIL CONFERENCE - TERM OF OFFICE**

- 1 The delegates to the Rail Conference shall continue as such until their successors are elected and
- 2 qualified, as per Section 2 – TCRC Division Rules, and shall be subject to call from the Rail Conference
- 3 President to assemble at any time during their term of office.

SECTION 20**DELEGATE TO RAIL CONFERENCE - QUALIFICATIONS**

- 4 a) In order to be a candidate for delegate to the Rail Conference, an individual must hold active
- 5 membership as defined in Section 25(b) - TCRC Division Rules.
- 6 b) No salaried Rail Conference officer or member employed exclusively by the Rail Conference Office
- 7 shall be eligible as a delegate to represent any division at the Rail Conference Convention.
- 8 *Note: Eligibility to run for office will be determined by the applicable provisions of the IBT Constitution*
- 9 *as modified in Paragraph 6.8 of the Merger Agreement.*

SECTION 21**DELEGATES - DIVISION NOT SQUARE ON BOOKS**

- 10 Any delegate whose division is not square on the books and any division that has not paid its pro rata
- 11 assessments, as provided in these Bylaws or is indebted to other subordinated bodies, shall not be allowed
- 12 a seat at the Teamsters Canada Rail Conference convention.

SECTION 22 DELEGATES – RAIL CONFERENCE SPECIAL SESSION – NEW DIVISION

- 13 In case a special session of the Rail Conference should be called, any division that may have been
- 14 organized subsequent to the last session of the Rail Conference and is in good standing at the time shall
- 15 be entitled to representation in accordance with the law governing representation.

SECTION 23**DELEGATES TO RAIL CONFERENCE – HOW PAID**

- 16 a) Salaries and expenses of delegates to the Rail Conference convention will be established as per Section
- 17 14 (2) – TCRC Bylaws.
- 18 b) A system will be provided to check the actual attendance of delegates at convention; and they shall
- 19 receive a per diem for actual attendance only, unless excused by the Rail Conference President.

SECTION 24**DELEGATE TO RAIL CONFERENCE - SALARIED**

- 20 When any full-time salaried officer of a subordinate body of the Rail Conference is elected by his division
- 21 to represent such division at the convention of the Rail Conference, his officer's salary shall offset any
- 22 salary payable for service as delegate.

SECTION 25 DELEGATE TO RAIL CONFERENCE - REPORTING TO DIVISIONS

- 1 Delegates will report to their divisions. The Rail Conference will supply all divisions with a report of the
2 convention proceedings.

SECTION 26 DELEGATE TO RAIL CONFERENCE EXCUSED

- 3 Should a delegate, on account of sickness or other cause, find it necessary to be absent from the
4 convention, he may, by permission of the Rail Conference, designate the delegate of another division to
5 act in his stead, except in the case of the election of officers.

SECTION 27 RAIL CONFERENCE DUES AND ASSESSMENTS

- 6 a) Each division shall be required to account for all members shown on their monthly report of the
7 preceding month.
- 8 b) All members in active service, as defined under Section 25(c) – TCRC Division Rules, including those
9 holding official positions with the railways and those employed exclusively by the Rail Conference,
10 shall pay twenty-seven dollars (\$27.00) per month Rail Conference dues and such assessments as may
11 be levied by the Executive Board. Active membership includes all occupations eligible for
12 membership in the Rail Conference regardless of status, except as excluded in the following sections.
- 13 c) In addition to above Rail Conference dues, all members, except those under Section (d), will be
14 required to pay two dollars (\$2.00) per month to establish and maintain a convention fund and five
15 dollars (\$5.00) per month to establish and maintain an education and training fund. **The Education
16 and Training Committee shall prepare a budget prior to the beginning of each fiscal year subject
17 to the approval of the Rail Conference Executive Board.**
- 18 d) The following members shall pay four dollars (\$4.00) dues to their respective Divisions and shall be
19 exempt from any other Rail Conference, GCA, Legislative Board and Division dues and/or
20 assessments:
- 21 (1) Members working in another craft on a property where the Rail Conference does not represent such
22 craft and where a union dues agreement is in effect that require such employee to pay union dues to
23 another organization.
- 24 (2) Members employed on short-line railway where the Rail Conference does not hold representation
25 rights, or where the Rail Conference does hold representation rights but has not as of yet negotiated
26 a collective bargaining agreement.
- 27 e) Should it become necessary to raise additional funds to defray the expenses of the Rail Conference,
28 such funds shall be raised by assessments as may be levied by the Executive Board, notwithstanding
29 any policy or resolutions to the contrary, provided that such action on the part of the Executive Board
30 shall be effective only until the next regular convention of the Rail Conference.
- 31 f) All notices of assessments levied by the Executive Board are to be in the hands of the GCA secretary-
32 treasurers sixty (60) days before said assessments are due and same to be remitted by the GCA
33 secretary-treasurers on or before the 20th day of the next succeeding month thereafter.

SECTION 28 DUES AND ASSESSMENTS - WHEN PAYABLE TO RAIL CONFERENCE

- 1 National dues and assessments levied by the Executive Board are due and payable on or before the first
2 day of the month for which they apply, except in the case of a dues check-off, and are delinquent after the
3 20th day of the same month; and such dues and assessments must be remitted to the Rail Conference
4 Secretary-Treasurer, by the GCA secretary-treasurers on or before the 20th day of the next succeeding
5 month.

SECTION 29 FISCAL YEAR- LIABILITY FOR NON-PAYMENT

- 6 a) The fiscal year of the Rail Conference shall commence on the first day of January in each year. All
7 divisions are required to be square on the books of the Rail Conference Office on or before the 20th
8 day of the month following the month for which dues are collected.
- 9 b) When a secretary-treasurer resigns or otherwise gives up the office, an audit must be completed before
10 the new secretary-treasurer is installed; such audit to be conducted by a committee appointed for such
11 purpose. All records are to be delivered to the new secretary-treasurer along with the audit report.

SECTION 30 CONVENTION COMMITTEES RAIL CONFERENCE

- 12 a) The Convention Committees of the Rail Conference shall consist of a Bylaw and a Legislative
13 Committee.
- 14 b) Members of committees identified in this section shall be paid the same salaries and expenses as the
15 delegates to the Rail Conference convention.

SECTION 31 BYLAWS - COMMITTEE

- 16 a) The Committee on Bylaws shall meet at a location and date to be fixed by the Executive Board and
17 shall review and consider all resolutions submitted by divisions, together with any recommendations for
18 changes in the law made by the Rail Conference President. The said committee shall have authority to
19 review any section of the law of the Rail Conference and to make any recommendations for change of
20 such laws, which, in their judgment, is necessary. The said committee shall have all resolutions from
21 divisions and recommendations of the Rail Conference President printed as submitted, in their report;
22 and such report will be printed in sufficient quantity for each delegate at the convention to receive a
23 copy.
- 24 b) At the conclusion of the convention, the said committee shall compile all laws adopted, indicating
25 section and paragraph to which the law applies; and all amendments approved, by the convention shall
26 be placed in boldface type and deleted items in strikethrough type at such time as the revised Bylaws
27 are printed.

SECTION 32 NEW DIVISIONS

- 28 a) (i) If fifteen (15) or more active members on any railway wish to organize a new division, they shall
29 apply to the nearest division on the system where the new division is to be located; and it shall be
30 the duty of the president of said division first to obtain the consent, through the chairman, of a
31 majority of the GCA on the railway where the division is to be located, and then apply to the Rail
32 Conference President for blank charter and the necessary books and papers to organize the same.

- 1 The Rail Conference President shall then secure permission from the IBT General President for a
2 new charter.
- 3 (ii) When in receipt of the charter, he shall proceed to meet with five (5) or more members, fill out the
4 charter, organize and instruct said members, and appoint officers pro tem; and if a sufficient
5 number have joined to fill the offices, they will elect permanent officers; and the secretary-treasurer
6 shall immediately furnish the names of the officers and members and their addresses to the Rail
7 Conference Secretary-Treasurer, with the date of their organization.
- 8 b) All charter members of the new division may be assessed the sum of twenty-five dollars (\$25.00) to be
9 put into the treasury of the division for the purpose of meeting initial operating expenses.

SECTION 33**MERGING DIVISIONS**

- 10 a) When two (2) or more divisions have decided by a majority vote of the active membership of each
11 division to merge or consolidate their membership, application will be made to the Rail Conference
12 President for approval. He shall then seek the permission of the IBT General President and if approved,
13 he will arrange the consolidation as follows: that the division having the largest membership will be
14 the division to retain the charter, except where due to location and for other reasons, in the opinion of
15 the Rail Conference President, it would work a hardship on the members of the division, he will decide
16 the charter to be retained. All special funds will be distributed at the discretion of the members of the
17 division or divisions giving up their charter.
- 18 b) If the membership of any division falls below twelve (12) active members, the Rail Conference
19 President shall investigate the cause; and unless the interests of the organization require the
20 continuance of the division, he shall have the authority to order it to be merged with another division
21 on the same seniority district or a division under the same GCA.

SECTION 34**RESOLUTIONS TO RAIL CONFERENCE - WHEN PRESENTED**

22 Except in case of the suspension of the rules by two-thirds (2/3) vote of all delegates present, ~~six (6)~~
23 ~~copies~~ **a copy** of any resolution that has for its purpose the changing of existing laws, or the enactment of
24 new laws, shall be forwarded to the Rail Conference Office not less than one hundred twenty (120) days
25 before the convention convenes and shall be mailed to the delegates not less than forty-five (45) days
26 prior to the convention. Should the resolution recommend changes in more than one (1) section of the
27 law, each section shall be printed on a separate sheet of paper. Each sheet shall bear a heading showing
28 the particular section and page that is to be amended. All recommended changes shall be shown in
29 boldface type; and the section, as it would read after being so changed or amended, shall be written out in
30 full. Resolutions received that are not in conformity with the above will not be entertained by the
31 Committee on Bylaws.

SECTION 35**ORDER OF BUSINESS**

- 32 1. Call the meeting to order without form.
- 33 2. Report of Credentials Committee.
- 34 3. Convention called to order, composed of the delegates seated by the Credentials Committee.
- 35 4. Report of Rail Conference officers.
- 36 5. Report of Convention Committees (Section 30 – TCRC bylaws) and election of officers.

- 1 6. Report of other committees.
- 2 7. Financial business.
- 3 8. Reading of resolutions and petitions.
- 4 9. New business.

SECTION 36**LAWS - HOW CHANGED**

- 5 a) These Bylaws shall not be subject to alteration or amendment until the next session of the Rail
6 Conference convention, except as provided in Section 4(a) and Section 2(b) - TCRC Bylaws.
- 7 b) When a GCA enters into a collective agreement with a railway containing a provision requiring, as a
8 condition of employment, membership in the Rail Conference, a union dues agreement without
9 mandatory membership, granting a preference of employment to members of the Rail Conference, or
10 the check-off of union dues each calendar month from wages due each employee coming within the
11 scope of such agreement, the specified amount of Rail Conference dues authorized under the provisions
12 of the Rail Conference bylaws, Division Rules, General Committee Rules and Legislative Rules of the
13 Rail Conference, the Rail Conference President and Secretary-Treasurer, in conjunction with the officer
14 negotiating such agreement, will have authority to modify the provisions of the laws above referred to
15 for application to the divisions concerned for the purpose of applying such agreements.
- 16 c) It must be understood that no change will be made in the amount of dues or assessments prescribed
17 under our laws in connection with Paragraph (b) of this section. However, the Executive Board has the
18 authority to lower the amounts of dues or assessments to any organized units of members, but only until
19 the next Convention of the Rail Conference where it must be placed before the Delegates for final
20 determination.
- 21 d) Between conventions the Executive Board will have authority to amend the law where it is in conflict
22 with civil law.

SECTION 37**WORKING RULES – RAIL CONFERENCE**

- 23 a) Working hours. The morning meeting shall be from 9 a.m. until 11:30 a.m. The afternoon meeting will
24 be from 1 p.m. until 5 p.m. and continued until all business legally coming before the convention has
25 been disposed of. The length of time the convention will remain in session shall not exceed three (3)
26 consecutive calendar days.
- 27 b) All resolutions shall be typewritten and presented in duplicate, one (1) copy for the record and one (1)
28 for the committee, and signed by the author and the number of his division. Resolutions that are in
29 proper form shall be entertained and disposed of by the convention without necessarily referring them
30 to a committee. Resolutions not in proper form shall be referred to a committee.
- 31 c) All resolutions relating to subjects to which no committee has been appointed shall be read by the Rail
32 Conference Secretary-Treasurer to the Convention for consideration.
- 33 d) Nominations for officers shall be made verbally from the floor of the convention. Each nomination not
34 to consume more than two (2) minutes.
- 35 e) A nominee may not accept nomination for two (2) or more offices that cannot be held simultaneously.
36 In the event he is nominated for more than one (1) office, he must select the office for which he wishes
37 to stand as a candidate.

- 1 f) In the election of officers, a paper or electronic ballot will be used. A majority of the votes cast will be
 2 necessary to elect; if there be no election on the first ballot, only the two (2) leading candidates shall be
 3 eligible on the second ballot.
- 4 g) Delegates shall be required to wear their badges while assembled in convention hall.
- 5 h) If there is only one (1) nomination for any office and sufficient time has been allowed for further
 6 nominations, the presiding officer will cast a ballot to elect such officer by acclamation.

SECTION 38**EMPLOYMENT ELIGIBILITY - OFFICERS AND EMPLOYEES OF THE RAIL CONFERENCE**

- 7 No member shall be eligible for office in the Rail Conference or full-time employment with the Rail
 8 Conference unless he holds active membership as provided in Section 25 (b) – TCRC Division Rules.

SECTION 39**ANNUAL SALARIES - OFFICERS OF THE RAIL CONFERENCE**

- | | | | |
|----|--------------------------------|------------------------------|-----------------------|
| 9 | Rail Conference President | 2010 \$171,648.55 | 2014 Cdn \$194,069.72 |
| 10 | Rail Conference Vice President | 2010 \$159,716.70 | 2014 Cdn \$180,580.14 |
- 11 Note: *Rail Conference officers' salaries will be adjusted by using monetary allowances/increases or other*
 12 *applicable adjustments negotiated nationally for Rail Conference members.*

SECTION 40**VACATIONS - OFFICERS OF THE RAIL CONFERENCE**

- 13 All officers of the Rail Conference shall be allowed annual vacation in accordance with seniority and pay
 14 provisions of the Collective Bargaining Agreement in effect on the property where they hold seniority.

SECTION 41**RULES OF ORDER – RAIL CONFERENCE**

- 15 Except as otherwise herein provided, Robert's Rules of Order shall govern the deliberation of the
 16 Teamsters Canada Rail Conference convention.

SECTION 42**SAVINGS CLAUSE**

- 17 If any provision of these Rail Conference Bylaws shall become invalid by operation of Canadian law or
 18 declared invalid by any competent Canadian authority, the Rail Conference Executive Board, by majority
 19 vote of all of its members, shall have the power to substitute in its place and stead a provision which will
 20 meet the objections to its validity and which will be in accord with the intent and purpose of the invalid
 21 provision and said substituted provision shall be effective until the next regular or special Convention of
 22 the Rail Conference. If any article or section of these Bylaws should be held invalid by operation of
 23 Canadian law or by a competent Canadian authority, the remainder of these Bylaws or the application of
 24 such article or section to persons or circumstances other than those as to which it has been held invalid,
 25 shall not be affected thereby.

SECTION 43**LAW IN EFFECT**

- 1 These TCRC Bylaws, except as herein specified, will be in effect on and after the first day of January 1,
2 2004.

SECTION 99**SAMPLE RESOLUTION**

- 3 (TCRC Bylaws, Rules of Order – Rail Conference; Division Rules, Rules of Order; GCA Rules, Rules of
4 Order; Legislative Rules, Rules of Order), page 999.
- 5 Present law reads:
- 6 (a) Type the present law exactly as it reads in the Bylaws and – or Rules.
- 7 *NOTE: If you wish to propose changes in more than one (1) subsection of a particular section (e.g. a*
8 *change in Section 99 (a) and a change in Section 99 (b), they must be submitted as separate resolutions*
9 *on separate sheets of paper.*
- 10 Resolution submitted by Division 000:
- 11 Section 99 (a) – (TCRC Bylaws, etc.), page 9
- 12 (a) Type the paragraph as you would like it to read. Any changes in the present law must be put in bold
13 type.
- 14 At the end of the resolution, give a brief explanation of your reasons for the proposed change.

THIS SECTION, entitled "Division Rules" has to do principally with the operation of the divisions of' Teamsters Canada Rail Conference".

NOTE: FOR PURPOSE OF CLARITY, PRESIDENT OF THE TEAMSTERS CANADA RAIL CONFERENCE WILL BE REFERRED TO AS "RAIL CONFERENCE PRESIDENT" IN THIS SECTION. "PRESIDENT" WILL REFER TO "PRESIDENT OF THE DIVISION".

**This list is provided as a convenient aid for searching Sections located in the
Rail Conference Division Rules.**

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Disclaimer : “Any references to masculine in the Bylaws includes the feminine and vice versa”.

SECTION 1**OFFICERS - DIVISIONS**

- 1 a) (i) The officers of each division shall consist of a president, vice president, secretary-treasurer and
 2 alternate, chaplain, three (3) trustees (auditing committee), delegate to the Rail Conference and first
 3 and second alternates, legislative representative who shall be the delegate to the legislative board
 4 and an alternate for each craft represented and each local committee of adjustment will consist of
 5 three (3) members; the local chairman and local vice-chairmen (minimum of two (2)).
- 6 NOTE: The majority of the Rail Conference Executive Board is vested with the authority to establish
 7 additional Local Committees of Adjustment to represent members on a separate seniority district or
 8 employed in a separate craft represented by the TCRC. Such committee members must hold seniority
 9 rights in one of the crafts under the jurisdiction of the Local Committee.
- 10 (ii) The local chairman of each local committee of adjustment shall be the delegate to their respective
 11 general committee of adjustment. The local chairman and vice local chairmen shall constitute the
 12 local committee of adjustment, and the vice local chairmen shall act under the direction of the local
 13 chairman. Vice local chairman positions are not alternates to the office of local chairman.
- 14 (iii) The offices of president, vice president, secretary-treasurer, local chairman and legislative
 15 representative shall together constitute the executive board of the division. A majority of the
 16 executive board convened shall constitute a quorum.
- 17 b) When there are members employed on more than one (1) seniority district belonging to the same
 18 division, the members on each seniority district may elect a local committee of two (2) members to act
 19 in conjunction with the local chairman on matters pertaining to the district they represent.
- 20 c) Divisions having members employed on different divisions of the same railway who are permitted to
 21 maintain more than one (1) local committee, such members will only be allowed to vote for the local
 22 committee that will adjust their local differences.

SECTION 2**QUALIFICATION FOR OFFICE**

- 23 a) No member shall be nominated, elected or serve as an officer in any division who is not in good
 24 standing, or who is in arrears for dues and assessments, provided that no member whose dues have
 25 been withheld by his employer for payment to such organization pursuant to his voluntary authorization
 26 provided for in a collective bargaining agreement shall be declared ineligible to be a candidate for
 27 office by reason of alleged delay or default in the payment of dues.
- 28 b) Only members who do not hold membership in any other labour organization which purports to
 29 represent railway workers and meet the requirements of active membership as defined in Section 25(b)
 30 – TCRC Division Rules may be elected delegate or alternate delegate to the Rail Conference, general
 31 chairman of the GCA, local chairman or member of the local committee of adjustment, or legislative
 32 representative or delegate to the provincial legislative board. Members absent pursuant to a leave
 33 provision sanctioned by government statute will be considered to have met the requirements of active
 34 membership provided they have paid Out of Work Dues (IBT and National dues) during the time of
 35 such leave and further, that the duration of the leave did not exceed 12 months.
- 36 *Note: Beginning January 1, 2006, eligibility to run for office will be determined by the applicable*
 37 *provisions of the IBT Constitution as modified in Paragraph 6.8 of the Merger Agreement.*
- 38 c) The president, and vice president shall not be elected to or hold the office of secretary-treasurer, local
 39 chairman or member of the local committee of adjustment. The president, vice president, and secretary
 40 treasurer will not be eligible to serve as trustees.
- 41 *Note: It shall be the policy of the Rail Conference that any Rail Conference member dismissed from the*
 42 *service of a railway will be considered in active service, as defined in Section 25 (c) – TCRC Division*
 43 *Rules, until after all investigations and appeals of his case are closed.*

- 1 d) No member who is promoted to an official position on any railway shall serve in any capacity under or
 2 for the Rail Conference or attend division meetings. Anyone, while employed in a management
 3 position shall not serve in any capacity under or for the Rail Conference, shall not attend Division
 4 meetings, and shall not nominate and/or vote on any matter before the Rail Conference, regardless of
 5 their membership status or the payment of Union Dues.

- 6 **Note : Notwithstanding** the above, members employed in a non TCRC bargaining unit will be
 7 permitted to attend Division meetings but only if such employment is solely the result of a Duty to
 8 Accommodate provision or as a result of forcing provisions contained within their TCRC collective
 9 agreement.

SECTION 3**TERM OF OFFICE**

- 10 a) The official term of all officers of divisions, also delegates to the Rail Conference, GCA, local
 11 committee of adjustment and delegate to the legislative board, shall commence at the first regular
 12 meeting in January following the quadrennial election, or when duly installed due to a vacancy
 13 occurring, and shall end when successor is duly installed.
- 14 b) The officers of a newly organized division shall be elected at the time of the organization of the division
 15 by secret ballot.
- 16 c) When an officer of the Division relinquishes his office for any cause whatsoever, he will turn over all
 17 files, letters or communications of any nature whatsoever to his successor as soon as is feasible, but no
 18 later than said successor's installation into office.

SECTION 4**REGULAR MEETINGS**

- 19 a) The regular meetings of all divisions of the Rail Conference shall take place not less than once each
 20 month, and on any day that the majority of the members of each division may determine.
- 21 b) No change of place, day or hour of division meeting will be made unless so ordered by a majority of the
 22 members present at two (2) successive regular meetings of the division. The secretary-treasurer will
 23 promptly notify the Rail Conference President of changes made.
- 24 c) No change of place, from one terminal to another or from one town to another, will be made unless a
 25 petition from twenty-five percent (25%) of the active membership makes such request in writing.
- 26 If the above request is made, the secretary-treasurer will, within ten (10) days thereafter, prepare a
 27 ballot stating the change desired and furnish a ballot to all active members of the division, stating at
 28 which meeting the ballots shall be counted, and shall not exceed sixty (60) days from date of mailing.
 29 The mailing of the ballots and the counting of votes shall be governed by Section 8 – TCRC Division
 30 Rules, and the result of vote will govern. The secretary-treasurer will promptly notify the Rail
 31 Conference President of changes made.
- 32 d) Three (3) members shall constitute a quorum to do any business that may legally come before the
 33 division.

SECTION 5**ELECTIONS QUADRENNIALLY**

- 34 The officers of divisions shall be elected by secret ballot quadrennially for the ensuing four (4) years at
 35 the first meeting in December; provided, however, in the event any applicable civil law is enacted or
 36 revised which sets a maximum term of less than four (4) years, the term of such offices shall be for the
 37 maximum time permitted by law.

SECTION 6**MEMBERS QUALIFIED TO NOMINATE OR VOTE**

- 1 All those holding active membership (Section 25(b) – TCRC Division Rules), except those holding
 2 official positions on a railway, will be entitled to nominate and vote for all offices in the division.
 3 However, members will not nominate or vote for officers not entitled to represent them.
- 4 Note: *Eligibility to nominate, second and vote will be determined by the applicable provisions of the*
 5 *IBT Constitution as modified in Paragraph 6.8 of the Merger Agreement.*

SECTION 7**OFFICERS - NOMINATION OF**

- 6 a) (i) Nominations for officers of divisions shall be made at the first regular meeting in September
 7 preceding the date of election; no member who is not eligible for election at the time of nomination
 8 shall be nominated for office. Members in good standing desiring to place their nominations for
 9 division officers may nominate by voice from the floor at the meeting at which nominations are
 10 being held; and those unable to attend the above meeting on account of being on vacation, sick,
 11 working, or on an outlying assignment may write their choice of nominations to the division
 12 secretary-treasurer, who will read same at the meeting.
- 13 (ii) The secretary-treasurer of each division shall post a notice at terminals and on Rail Conference
 14 bulletin boards at least thirty (30) days prior to the meeting at which nominations are to be held,
 15 such notice to state the time, date, place and purpose of such meeting.
- 16 Note: *Eligibility to nominate, second, run for office and vote will be determined by the applicable*
 17 *provisions of the IBT Constitution as modified in Paragraph 6.8 of the Merger Agreement.*
- 18 b) A member who is eligible may be nominated though absent from the meeting; but such nominee shall
 19 be notified within five (5) days of such nomination, giving him an opportunity to withdraw his name
 20 should he desire to do so.
- 21 c) A member who is present, eligible and nominated at the division meeting at which nominations are held
 22 may decline to accept such nomination at the time of being nominated or may do so by submitting to
 23 the secretary-treasurer of the division, within five (5) days thereafter, a written request that his name be
 24 stricken from the ballot.
- 25 d) A member may not accept nomination for two (2) or more offices that cannot be held simultaneously.
 26 In the event he is nominated for more than one (1) of such offices, he must select the office for which
 27 he wishes to stand as a candidate. (see Division Rules, Section 2(c))
- 28 e) In the event of irregularities in the nomination of officers, protest must be filed in duplicate with the
 29 Rail Conference President within fifteen (15) days after alleged violation. The Rail Conference
 30 President will conduct an investigation and render a decision. Any member dissatisfied with such
 31 decision may appeal such decision, within thirty (30) days to the Executive Board, whose decision shall
 32 be final and binding.

SECTION 8**ELECTION - HOW CONDUCTED**

- 33 a) Not less than fifteen (15) days prior to date of election in divisions, the secretary-treasurer shall deliver
 34 to each member of his division, by government mail, directed to his last known address, a ballot
 35 together with two (2) envelopes, one (1) of approximately 3-1/2 x 6-1/2 inches and one (1) of
 36 approximately 4 x 9-1/2 inches. The ballot will list all nominees for each office in alphabetical order.
 37 The ballot and return envelopes must also be accompanied by written notice of time, date, place and
 38 purpose of the election. The smaller envelope shall be for the purpose of containing the voted ballot
 39 and should be sealed and placed within the larger envelope for return of the ballot. The larger envelope
 40 must contain space for the member's name and return address, must have first-class postage affixed
 41 thereto, and must contain the division number and address of a post-office box, which must be rented

- 1 for the election by the secretary-treasurer of the division. The contents of the post-office box must not
2 be accessible to any officer or member until the ballots are picked up on the date of the election. If a
3 post-office box is not available, the division will determine an alternative method of receiving, securing
4 and delivery of the ballots.
- 5 The ballot is to be filled out by the member in whose name it is to be voted, naming his choice for
6 officers. The completed ballot must then be folded and placed in the small envelope that is provided for
7 that purpose. The small envelope must then be sealed and placed in the larger envelope, upon which
8 the member will clearly mark, or have a preprinted envelope with, their name and return address before
9 placing same in the government mail for delivery to the post-office box designated thereon.
- 10 Immediately prior to the election and following the date designated for the return of the ballots, the
11 secretary-treasurer and president, or another member designated by the president of the division, shall
12 go the post office and remove the envelopes containing the ballots from the post-office box. They shall
13 then be delivered intact to the meeting at which the election will be held. It will be the privilege of any
14 member of the division, upon proper application to these officers, to accompany the secretary-treasurer
15 and president (or his designated representative) to the post office for the purpose of observing this
16 procedure.
- 17 When the election begins, the envelopes containing the smaller ballot envelopes will be opened by the
18 board of tellers, at which time a determination will be made as to the right of each member to vote on
19 the various offices. The smaller envelopes containing the ballots may be marked prior to the time they
20 are opened at the discretion of the board of tellers, or the smaller envelopes containing the ballots may
21 be placed in stacks designating the status of the member voting the ballot.
- 22 Each candidate or his representative may observe the work of the board of tellers by standing not closer
23 than five (5) feet from the table at which the ballots are counted. These observers shall not interfere
24 with the work of the board of tellers and must address any remarks pertaining to the counting of the
25 ballots to the division secretary-treasurer, who will convey such inquiries or remarks to the board of
26 tellers. They shall be required to refrain from conversation except as herein provided.
- 27 b) Each division shall be permitted to prepare its own ballots, following a form that will be furnished by
28 the Rail Conference.
- 29 c) The division, previous to each election of officers, shall elect by a ballot a board of tellers, unless
30 appointed by the president with the unanimous consent of the members present, composed of three (3)
31 non-nominees, if available, from the members present at the meeting at which election is held, who, in
32 company with the secretary-treasurer, shall act as tellers at such election of officers; and when ballot is
33 presented, they shall announce in open division in whose name the ballot is voted. The secretary-
34 treasurer's duty in assisting the board of tellers shall be to give the financial standing of the member
35 when the name of the member voting the ballot is announced and designate honorary members.
36 Further than this, he has no duties while ballots are being counted.
- 37 d) The tellers shall make an exact return of the total number of votes cast for each person voted for and
38 announce such return to the president, who shall thereupon declare the result; no unsealed ballot shall
39 be counted unless the member voting it is present. Member who receives the largest number of votes
40 cast for any office in a division shall be declared duly elected thereto.
- 41 A copy of the exact return with the total number of votes cast for each candidate must be forwarded to
42 the Rail Conference President within five (5) days of the completion of the election.
- 43 e) The candidate receiving the highest number of votes shall be declared elected if eligible. Should an
44 equal number of votes have been cast for two (2) or more members for any office, the tie shall be
45 decided by another election for that office, the tied members being the only candidates.
- 46 Where a nominee is elected to an office to which he is ineligible, votes cast for him should not be
47 counted; and the nominee who is eligible to serve in that office that receives the next highest number of
48 votes is declared elected.

- 1 Where a nominee is elected to an office and eligible to serve but resigns or refuses to accept the
 2 election, a vacancy is created; and it will be necessary to hold a special election to fill the office as per
 3 Section 20 – TCRC Division Rules.
- 4 f) Every member elected to an office shall be entitled to fill the same, providing he is eligible under the
 5 law, unless it be shown that the law was clearly violated in the manner of holding it or that the results
 6 were fraudulently obtained. The fact that any member or members may be ineligible or erroneously
 7 declared elected shall not affect the rights of those who are eligible and duly elected, nor be a sufficient
 8 reason for setting an entire election aside and ordering a new one.
- 9 g) In the event of any irregularities in the election of officers of a division, resulting in a contest of
 10 election, the protest must be filed in duplicate with the division and the Rail Conference President
 11 within thirty (30) days after such election. The Rail Conference President will conduct an investigation
 12 to obtain the facts and evidence and render his decision accordingly. Any member who is dissatisfied
 13 with the decision of the Rail Conference President may appeal such decision within thirty (30) days to
 14 the Rail Conference Executive Board whose decision shall be final and binding.
- 15 h) In elections for Local Committee of Adjustment, only members holding seniority in a craft under the
 16 jurisdiction of the Local Committee of Adjustment shall be eligible for election to the Local Committee
 17 of Adjustment. Members in service (working) under the jurisdiction of such committee will be notified
 18 of such election and permitted to file or sign nominating petitions and vote.

SECTION 9**BALLOTS SEALED AND PRESERVED**

- 19 a) The ballots and envelopes shall be sealed by the board of tellers in the presence of the division and,
 20 together with all other records pertaining to the election, will be placed among the private papers of the
 21 division and, if practical, in the division room until the next election, where they shall be destroyed; but
 22 in no case shall they be held for less than one (1) year.
- 23 b) The ballots cannot be unsealed without first having submitted a resolution to the division at a regular
 24 meeting thereof, at which it must be stated why it is desired to have them opened; said resolution to lie
 25 over until the next regular meeting of the division before action is taken by a majority vote, unless the
 26 division is ordered to unseal the ballots by the Rail Conference President or his representative.

SECTION 10**INSTALLATION OF OFFICERS**

- 27 All officers of divisions, except officers who are elected to succeed themselves, shall be installed at the
 28 first meeting in January following election of officers. In the event there is no nominee to a Division
 29 Officer position at the nomination meeting the Division Executive Board will fill the position through
 30 appointment at the January Division meeting.

SECTION 11**PRESIDENT'S DUTIES**

- 31 a) It shall be the duty of the president to preside at all meetings of the division, to preserve decorum, to
 32 decide all questions of order - subject, however, to an appeal to the members present - appoint all
 33 committees and enforce these Bylaws.
- 34 b) The President shall see that the trustees audit the books and accounts of the division annually, makes a
 35 proper report to the division, and makes a full report to the Rail Conference President. He will, in
 36 conjunction with the secretary-treasurer of the division, furnish a financial statement annually to the
 37 Rail Conference Office in form required by Rail Conference. He shall have the authority to call special
 38 meetings and must call a special meeting when request is made, in writing, by five (5) or more
 39 members. All names of the members requesting the special meeting must be printed and their
 40 signatures applied to the request. The signatories of the request must be in attendance at the special
 41 meeting for the division president to call the assembly to order. Such request must state the object for
 42 which the meeting is called, and no other business shall be transacted at such special meeting. Upon

- 1 receiving a written request from five (5) or more members, the president shall instruct the secretary-
 2 treasurer to post notices at terminals and on Rail Conference bulletin boards. Notices must be posted at
 3 least five (5) days prior to the time a special meeting is scheduled.
- 4 c) When the president is notified of the failure of the secretary-treasurer of his division to make a prompt
 5 monthly dues report to the GCA, as per Section 13(b) – TCRC Division Rules, it shall be the duty of the
 6 president to contact the secretary-treasurer and instruct him to promptly make such report. Continued
 7 failure on the part of the secretary-treasurer will subject him to removal from office, with the president
 8 to prefer charges against him in accordance with Article XIX, Section 1(a) of the IBT Constitution. A
 9 copy of the letter of notification is to be sent to the secretary-treasurers of the general committee and the
 10 legislative board representing the division.
- 11 d) The President shall cast the deciding vote in the case of an equal vote on matters coming before the
 12 division except in the case of a tie in a referendum or in the election of officers. Breaking of a tie in the
 13 election of officers is provided for in Section 8(e) – TCRC Division Rules.
- 14 e) It shall be the duty of the President to provide ways and lend encouragement to securing new members,
 15 to inquire into and investigate cause of any member or members being expelled and at times endeavour
 16 to build up and retain the membership of his division.
- 17 f) The President may speak on points of order in preference to other members of the division, rising from
 18 his seat for the purpose, and shall decide questions of order subject to an appeal to the division by any
 19 two (2) members. On such an appeal no member shall speak more than once.
- 20 g) When an appeal is made from the decisions of the president, the president shall put the question thus:
 21 "Shall the decision of the chair be sustained?"
- 22 h) It shall be the duty of the president and the privilege of any member of the division to call a member to
 23 order who violates an established rule of order.
- 24 i) The president shall be the principal officer of the division.
- 25 j) Motions previously defeated at the Division meeting will not be allowed to be reintroduced for a period
 26 of six (6) months unless the motion is related to a material change in rules, pay or working conditions.
 27 Repetitive motions within the six (6) month period may be ruled "out of order" by the Division
 28 President.

SECTION 12**VICE PRESIDENT'S DUTIES**

- 29 It shall be the duty of the vice president to assist the president in the duties of his office; and in the
 30 absence of the president, he shall perform all the duties of the office; and should the vice president also be
 31 absent, the division shall elect a temporary president from the members present. The vice president shall
 32 serve as an alternate to the president and assume the duties of that office in the event it becomes vacant
 33 due to death, resignation or for any other reason.

SECTION 13**SECRETARY-TREASURER - DUTIES AND BOND**

- 34 a) The secretary-treasurer shall be bonded for all funds received for the division. He shall keep a true
 35 account of all funds received by the division and shall deposit all moneys of the division in the name of
 36 the division in a bank designated by the division, disbursing none of the funds in his possession except
 37 for division purposes, and with the authority given by division action at a regular meeting and written
 38 order signed by the president. Fixed monthly expenses, such as meeting room rental, officers' salaries,
 39 telephone/utilities expenses, etc., once properly authorized for payment as stated in this section, will be
 40 considered as authorized each month until the division takes action eliminating such authorization.
 41 Disbursements of division funds will be by check signed by the secretary-treasurer and any one of the
 42 following persons: president, vice president or alternate secretary-treasurer.

- 1 b) (i) The secretary-treasurer of each division shall send the monthly reports to the secretary-treasurer of
2 the relevant GCA.
- 3 (ii) In case any secretary-treasurer shall fail to make his monthly report to the GCA General Secretary-
4 Treasurer within ten (10) days from the time it shall become due, it shall be the duty of the GCA
5 General Secretary-Treasurer to notify the president of the division of the failure of said secretary-
6 treasurer to make proper returns.
- 7 c) The secretary-treasurer shall have charge of all books and papers pertaining to the duties of his office,
8 and they shall be kept in a convenient place where he can have access to them at all times. He shall
9 keep a true record of all meetings of the division, which shall be placed in the minute book at time of
10 meeting, and shall keep his division accounts in such form that he may give the total amount of orders
11 on treasury and balance in treasury at each meeting, and shall record balance in the minute book, issue
12 notice of all special meetings when instructed to do so by the proper officer, notify candidates of their
13 election within one (1) week after such election shall have taken place, and shall make out withdrawal
14 cards, traveling cards, membership certificates, etc., and shall immediately forward proposition for
15 membership to Rail Conference Secretary-Treasurer of the admission of all new members by initiation,
16 and shall report all cases of members transferred into or out of the division, expelled, suspended,
17 deceased or withdrawn, stating date and age of member; and the Rail Conference Secretary-Treasurer
18 will issue membership card to the division secretary-treasurer for his records. If withdrawal card is
19 issued, he must report why.
- 20 d) At all regular meetings of the division, the secretary-treasurer shall read from the record book a report
21 of the proceedings of the previous meeting; and at the end of each month, he shall present to the
22 division and the Rail Conference Office a monthly report, which shall embrace the number of persons,
23 proposed, accepted, rejected, initiated, forfeited, admitted by card, withdrawals, expulsions, the number
24 of deaths, together with the whole number of members in good standing; and at the expiration of his
25 official term, shall deliver to his successor all books, papers and moneys belonging to his office. In the
26 absence of the secretary-treasurer, the president will appoint some member of the division present to
27 perform the duties of the office.
- 28 e) (i) The secretary-treasurer, when requested to do so by the Rail Conference President, shall turn over
29 records, accounts and books of the division to the Rail Conference President's authorized
30 representative for audit or inspection.
- 31 (ii) The bond covering the office of the secretary-treasurer shall be in an amount in accordance with
32 Article X, Section 7(a) of the IBT Constitution. The expenses on bonds are to be paid by the
33 division.
- 34 f) The secretary-treasurer will, in conjunction with president of the division, furnish a financial statement
35 annually to the Rail Conference Office in the prescribed form required by Section 27 – TCRC Bylaws.
36 He shall in general be responsible to insure that the duties set forth in Article XXIII of the IBT
37 Constitution are fulfilled with respect to members within the division consistent with these bylaws.

SECTION 14**CHAPLAIN'S DUTIES**

- 38 It shall be the duty of the chaplain to assist in the exercise of opening and closing of the division, and
39 perform the duties of chaplain for the division on all public occasions.

SECTION 15**TRUSTEES – (AUDITING COMMITTEE) – DUTIES**

- 40 a) It shall be the duty of the trustees (auditing committee) to examine the books and accounts of the
41 division annually, making a written report of same to the division; failing to do so, they shall be held
42 responsible for defalcations. They shall also make an annual report to the Rail Conference President at
43 the close of the year. Any division desiring to employ the services of a chartered accountant to assist the
44 auditing committee may do so by a majority vote of the members present at the meeting of the division.

- 1 b) Positions not eligible to serve as trustees are referenced in Division Rules, Section 2(c).

SECTION 16**LOCAL COMMITTEE OF ADJUSTMENT - DUTIES**

- 2 a) It shall be the duty of each local committee of adjustment of each division to meet at such time and
3 place as the chairman may designate and adjust, if possible, with the local officials of the railway or
4 system, the grievances of the members of their respective divisions.
- 5 b) The local committee or local chairman shall not handle any grievance, except upon written instructions
6 from their divisions (except in cases of emergency, such as dismissals, suspension, etc., or any cases
7 involving schedule interpretations); such cases may be referred directly to the local chairman, who shall
8 use his discretion as to whether they should be handled immediately or referred to the division before
9 handling. All grievances arising as a result of a disputed time claim, being referred to the local
10 committee for further handling shall be accompanied by a full statement of facts on a prescribed form
11 furnished at cost by the Rail Conference Office. A written report of all cases handled shall be made to
12 the division, and such report shall be filed with the division papers for future reference. Differences the
13 local committee is unable to adjust satisfactorily with the local officials must be sent along with a
14 complete record to the GCA for further action.
- 15 c) The first of each year or each time a revised seniority list is issued; the local chairman of each division
16 on a system will furnish the general chairman's office with a revised seniority list of their respective
17 seniority districts, showing by check, names of all active members and names of all non-members under
18 their jurisdiction.
- 19 d) The local committee of adjustment is vested with the authority to appoint additional representatives
20 when necessary to represent the committee at points or locations where no member of the local
21 committee is located or where the Rail Conference represents multiple crafts of railway workers.
22 Where twelve (12) or more members of a division are employed in a craft not covered by Rail
23 Conference agreements, the local committee of adjustment may appoint a member from that craft to
24 represent their grievances. The appointed representative will work directly under the supervision of the
25 local chairman and will be required to report directly to him.
- 26 e) Local working conditions of a craft over which a division has jurisdiction may not be revised or
27 changed unless authorized to do so by a majority of the votes cast by the members holding seniority and
28 working in the craft at the time of the vote. Such a proposal must be read at one (1) regular or special
29 meeting and thereafter, all affected members must be notified of the proposal and the date on which the
30 proposal will be considered. If more than one craft is affected, the issue shall be determined by a
31 majority vote of each and every affected craft, i.e., in the event any one of the crafts affected rejects the
32 issue, the matter shall remain unchanged.
- 33 For the purpose of this Section 16 only, local crafts over which divisions have jurisdiction are:
- 34 1.) Locomotive Engineer
35 2.) Conductor/trainmen
36 3.) Yardmen/Switchtenders
37 4.) Yardmasters
38 5.) Rail Traffic Controllers
39 6.) Shopcrafts
40 and such other crafts as the Executive Board may establish.

SECTION 17**DUTIES OF DIVISION LEGISLATIVE REPRESENTATIVE**

- 1 a) The duties and responsibilities of the Division Legislative Representative are the safety and sanitation
2 of the working environment and the political education for the members of the Division.
- 3 b) The Division Legislative Representative will in their normal course of duties monitor the enforcement
4 of safety rules, regulations, and acts of Parliament and/or provincial legislatures that provide the
5 membership with a safe and healthy work environment.
- 6 c) The Division Legislative Representative shall undertake corrective measures relative to the issues
7 specified above at the Division level. If unable to resolve those issues, they will report these issues to
8 the Provincial Legislative Board Chairman for further handling. The Provincial Legislative Board
9 Chairman shall undertake to correct such conditions through appropriate measures. Upon receipt of the
10 unresolved issues and if they are unable to correct these issues, they will report these issues to the
11 National Legislative Board Chairman for further handling.
- 12 d) In Provinces where there are no Legislative Boards, issues that cannot be resolved at the Division level
13 shall be directed to the National Legislative Board Chairman.
- 14 e) The Legislative Representative and/or their designate(s) will be a Representative(s) for the Safety and
15 Health Committee.

SECTION 18**DELEGATES TO THE RAIL CONFERENCE - HOW INSTRUCTED**

- 16 a) Whenever a poll of a division is ordered to instruct a delegate to the Rail Conference, the secretary-
17 treasurer will send out a ballot to each member (with all questions printed thereon), requesting him to
18 vote on said questions; and when properly filled out, it must be returned to the secretary-treasurer
19 before the date indicated on the ballot.
- 20 b) If a majority of the members vote in favour of the questions submitted, the division shall so instruct the
21 delegate; and he shall carry out his instructions; such instructions shall be signed by the president and
22 the secretary-treasurer; and said instructions shall be brought in person to the convention by the
23 delegate so instructed; and in case he fails to carry out such instructions, he shall be guilty of violation
24 of obligation.
- 25 c) (i) In the event a delegate shall be instructed in accordance with Subsections (a) and (b) of this section
26 by a division to make nomination or nominations for any office of the Rail Conference, the
27 president and secretary-treasurer of said division shall also file a copy of the instructions pertaining
28 to nominations with the Secretary-Treasurer of the Rail Conference by sending same by certified
29 mail, return receipt requested, at least ten (10) days prior to the date of the convening of the
30 convention.
- 31 (ii) It shall be the duty of the instructed delegate to place in nomination at the convention of the Rail
32 Conference the name or names of the candidate(s) for the office(s) designated in his instructions;
33 however, in the event the instructed delegate fails to do so, the Secretary-Treasurer shall bring the
34 matter to the attention of the presiding officer, who shall call on said delegate to place the name or
35 names in nomination. If said delegate is not present at that time or refuses to make any nomination
36 as to which he has been instructed, the Secretary-Treasurer, or in the event his office is involved in
37 the election, the presiding officer, shall formally nominate said candidate for the office in question.
- 38 (iii) If any instructed delegate refuses to comply with nominating instruction, the Rail Conference
39 President shall, as soon as practicable after the convention is concluded, serve said delegate with
40 written specific charges. After the individual has been given a reasonable time to prepare a defence
41 and has been afforded a full and fair hearing, the Rail Conference President shall have the authority,
42 upon finding said delegate has wilfully or deliberately violated his obligation, to remove him from
43 office as a delegate and/or to reprimand, expel or suspend his membership in the Rail Conference.
44 If said delegate is found guilty and ordered removed from office, the Rail Conference Secretary-

- 1 Treasurer shall immediately notify the alternate delegate and the division(s) represented by said
 2 delegate of the action taken and to further instruct the alternate delegate to assume representation of
 3 said division(s) until the next regular election of delegates.

SECTION 19**OFFICER FAILING TO ATTEND MEETING**

- 4 Should any officer of a division fail to attend the division meetings for four (4) consecutive months, he
 5 shall be subject to removal from office after a trial conducted under Article XIX, IBT Constitution. In the
 6 application of this section, excuses can be, but not limited to, working, attending other division business,
 7 vacation, etc.

SECTION 20**VACANCIES - HOW FILLED**

- 8 a) An officer of a division may at any time resign. Resignation shall be in writing and shall be read at a
 9 regular meeting of the division by the secretary-treasurer; and the resigning officer shall not be eligible
 10 for nomination, re-election or appointment to the office vacated until the next regular quadrennial
 11 election of division officers. Any office left vacant by resignation, death, or otherwise, special election
 12 shall be held by ballot. Notice of nomination will be posted ten (10) days prior to regular meeting, and
 13 ballots will be mailed at least fifteen (15) days prior to regular meeting. Ballot must specify the date to
 14 be returned to division secretary-treasurer. The president will fill the office vacated by appointment
 15 until such election; provided, special election need not be held if vacancy occurs within twelve (12)
 16 months of regular division election. Provided further, that no special election shall be necessary to fill
 17 an office that is protected by an alternate, or to fill the alternate office that is vacated. (Any officer or
 18 member who is under Rail Conference suspension shall not be eligible to be appointed or become a
 19 candidate for any division office while under suspension.)
- 20 b) Temporary vacancies created by illness, incapacity or unavailability in the office of local chairman shall
 21 be filled by appointment by the local chairman from members of the local committee of adjustment.
- 22 c) The Alternate Legislative Representative(s) shall be considered as Alternate(s) to the Legislative
 23 Representative for the purposes of Clause (a) above. Within a multi-craft Division, the Alternates shall
 24 be designated as 1st Alternate, 2nd Alternate, etc, according to the number of ballots cast for them within
 25 the election. In the event of a tie the ranking of the tied candidates will be determined by lot.

SECTION 21**OFFICIAL LETTERHEADS**

- 26 The official letterheads of the Rail Conference Office and of divisions shall be used for Rail Conference
 27 business only.

SECTION 22**BILLS - HOW PAID**

- 28 All bills against divisions shall be acted upon by the divisions; and on such bills being ordered paid by a
 29 majority of members present, the secretary-treasurer shall make an order signed by himself and the
 30 president and shall pay such bills, taking the receipts of the parties to whom they are paid unless paid by
 31 check, in which case the cancelled check will be the receipt. Funds of the division are to be used only to
 32 defray the legitimate obligations of the division.

SECTION 23**CORRESPONDENCE**

- 1 Any division president, secretary-treasurer, local chairman, legislative representative or general chairman
 2 of any system, upon receiving correspondence or other communication, either from the Rail Conference
 3 or from a division, requesting information relative to a member, or any other business between divisions,
 4 shall reply to the same without delay.

SECTION 24**EXPENSE OF COMMITTEE**

- 5 a) When a division is composed of members of more than one (1) railway, craft or seniority district, the
 6 time and expense of the local committee of adjustments representing each railway, craft or seniority
 7 district will be paid promptly from the funds of their respective local committee of adjustments, held by
 8 the division. When necessary to reimburse the division, a pro rata assessment shall be levied on all
 9 members employed on the railway, craft or seniority district which each local chairman represents,
 10 provided that such assessment is authorized by a two-thirds (2/3) affirmative vote by secret ballot of all
 11 the active members of the affected railway, craft or seniority district present at the meeting at which the
 12 matter is considered, provided, however, that reasonable notice of intention to vote on such question
 13 has been given.
- 14 b) Members doing committee work as instructed by the division shall receive not less than time lost plus
 15 necessary expenses.
- 16 c) Each division has the authority to make such arrangements for the payment of time consumed by the
 17 local chairman in addition to time or mileage lost as best meets with the needs and wishes of the
 18 membership. Compensation and expenses for members of the Local Committee shall be determined by
 19 the members of the division under the jurisdiction of the Committee.

SECTION 25**ACTIVE SERVICE - ACTIVE MEMBERSHIP – MEMBERSHIP**

- 20 a) “Membership” shall be understood to mean all persons belonging to and paying dues into the Rail
 21 Conference, including honorary and excused members.
- 22 b) “Active membership” shall be understood to mean employment in a railway or those holding seniority
 23 as aforementioned and employed exclusively by the Rail Conference.
- 24 *Note: Exceptions to Paragraphs (b) and (c) of this Section 25 may be made on behalf of other groups of*
 25 *employees by the action of the Rail Conference Executive Board.*
- 26 c) “Active service” shall be understood to mean employment in railway crafts or holding seniority in such
 27 service, or those holding seniority as aforementioned and employed exclusively by the Rail Conference.

SECTION 26**MEMBERSHIP ELIGIBILITY**

- 28 Individuals in service as defined in Section 25 – TCRC Division Rules are eligible for membership in the
 29 Rail Conference.

SECTION 27**APPLICATION FOR MEMBERSHIP**

- 30 All proposals for membership shall be made to the division located on the division of the system or the
 31 railway where the applicant is employed; and on the application blanks for membership by initiation,
 32 there shall be a blank space where the applicant shall be required to state the date of his qualification.

SECTION 28**REGISTER**

- 1 All divisions shall keep a registry book at their division room, and it shall be the duty of the president to
 2 have it opened for registry at each meeting. He shall call upon all members present previous to opening
 3 and closing the division to register in their own handwriting their names in such book.

SECTION 29**GRIEVANCES - HANDLED**

- 4 Should a member present a grievance to his division for adjustment, he shall receive assistance from the
 5 division and general committee if he is in good standing and not in arrears for dues or assessments when
 6 request is made.

SECTION 30**DIVISION MAY APPEAL TO EXECUTIVE BOARD**

- 7 a) In the event of trouble arising in any division or between two (2) or more divisions that cannot be
 8 amicably adjusted, the Rail Conference Executive Board shall investigate the trouble and render a
 9 decision, which shall be final and binding subject to appeal under applicable provisions of the IBT
 10 Constitution.
 11 b) When a Rail Conference officer is detailed to investigate any matter within a division, the president and
 12 the secretary-treasurer shall be present at such meeting or investigation if possible. Should it be
 13 necessary for them to lose time on this account, they will be paid for time lost by the division.

SECTION 31**MEMBER MAY APPEAL TO EXECUTIVE BOARD**

- 14 a) Should any member feel that any injustice has been done him by any decision of his division, he may
 15 appeal to the Rail Conference Executive Board, making a written statement of his case, and file a copy
 16 of same with the division, except cases under the jurisdiction of a GCA, Section 29(b) – TCRC GCA
 17 Rules. After allowing the division a reasonable time to reply, the Rail Conference Executive Board
 18 shall consider the facts and evidence, as well as the law, and render a decision that shall be final subject
 19 to appeal to the General President of the IBT in accordance with Article VI, Section 2(a) – IBT
 20 Constitution.
 21 b) A member, making an appeal under this section, must file same within sixty (60) days of the action
 22 being taken by the division of which he is a member.

SECTION 32**DIVISION MUST ENTERTAIN APPEAL**

- 23 Any member in good standing who feels that an injustice has been done him, in a case coming under the
 24 jurisdiction of the GCA, may appeal to that body, provided such appeal is made within sixty (60) days;
 25 and the division must entertain such appeal and send it to the chairman of the GCA.

SECTION 33**MEMBERSHIP - WHERE HELD**

- 26 a) When two (2) or more divisions are located on one (1) seniority district, the member may hold
 27 membership in the division located at the point nearest where he resides. In all other cases,
 28 membership shall be held in the division that under the law adjusts his grievances.
 29 b) On systems where members hold system seniority on which there are two (2) divisions having
 30 concurrent jurisdiction, membership may be held in either division.

SECTION 34**MEMBERS CHANGING ADDRESS MUST NOTIFY SECRETARY-TREASURER**

- 1 a) It shall be the duty of members away from the location of their division to make known to their division
2 their whereabouts and the business in which they are engaged at least once in three (3) months.
- 3 b) Any member moving from one (1) location to another, resulting in a permanent change of address, shall
4 notify the secretary-treasurer of his division of such change of address.

SECTION 35**DIVISION MUST REQUEST TRANSFER AND PAY GCA ASSESSMENTS**

- 5 When a member of any division, except a division officer or the chairman or a member of the local
6 committee of adjustment, obtains employment under the jurisdiction of another division, it will be his
7 duty within ninety (90) days after securing such employment to make application to such division for
8 transfer card.
- 9 a) It shall be the duty of the division to which application has been made to request the transfer card from
10 the division in which he holds membership. If a member secures employment under the jurisdiction of
11 another division and fails to request a transfer within one hundred twenty (120) days after obtaining
12 employment, the division having jurisdiction may request a transfer card from the division in which he
13 holds membership.
- 14 b) A division receiving a request for a transfer card from another division, in accordance with Article
15 XVIII, Section 3 – IBT Constitution, shall, if the member is square on the books of the division, grant
16 such card without delay.
- 17 c) The secretary-treasurer of the division granting the card shall send it to the secretary-treasurer of the
18 division to which the member is to be transferred. As soon as transfer card is received, the secretary-
19 treasurer of the division receiving the card shall notify the secretary-treasurer of the division granting
20 the card immediately of its receipt.
- 21 d) Upon receipt of a transfer card, issued in accordance with Article XVIII, Section 3 – IBT Constitution,
22 the member on whose account it is issued shall be declared a member of the division requesting the card
23 without further action; but he remains a member of the division granting the card until the division to
24 which he is transferred has received it. Such members shall pay the secretary-treasurer of the division
25 having jurisdiction over the territory of the road upon which employed, all local and GCA assessments
26 levied after his employment, regardless of whether his division membership has been transferred or not.
27 No member will be required to pay GCA assessments on more than one (1) railway at the same time.
28 Failure to pay division and GCA assessments where employed will be sufficient cause for expulsion if
29 found guilty after a full and fair hearing in accordance with Article XIX, Section 1 – IBT Constitution,
30 inclusive, before the division which under Rail Conference law is empowered to adjust his grievances.

SECTION 36**DUES AND ASSESSMENTS**

- 31 a) No assessments shall be levied by a division without a two-thirds (2/3) majority vote, by secret ballot,
32 of all the active members present after a reasonable notice of intention to vote upon such question has
33 been given.
- 34 b) The employment status of a member on the first day of any month shall determine the amount of dues
35 and assessments for which he is liable in the next succeeding months, except where agreements have
36 been consummated with the carrier contradictory to this agreement. Employment status shall mean the
37 member's regular assignment.
- 38 c) All dues and assessments are payable on or before the first day of the month to which they apply and,
39 except in the case of dues check-off, are delinquent after the 20th day of the same month. Where there
40 is an agreement in effect with the carrier to have dues deducted from the payroll at source, the

1 secretary-treasurer of the GCA shall monthly remit dues and assessments including legislative dues to
 2 the Rail Conference Secretary-Treasurer with an electronic list of dues paying members and amounts
 3 and shall also remit legislative board assessments and division assessments to the secretary-treasurer of
 4 the legislative board, and the division respectively.

SECTION 37**MEMBER IN ARREARS**

5 Any member failing to pay dues or assessments as per Section 36 – TCRC Division Rules will be subject
 6 to expulsion, unless upon request in writing, signed by him, he is carried or excused by the division.

SECTION 38**RELIEF COMMITTEE**

7 It shall be the duty of the president, vice president, and chaplain to act as relief committee. Their duties
 8 shall be to visit the sick and provide them with any attention of which they may be in need.

SECTION 39**RELIEF OF SICK OR DISABLED MEMBERS**

9 Should any division assist a sick or disabled member, the necessary funds may be taken from the treasury
 10 of the division or raised by assessment as per Section 36 (a) – TCRC Division Rules or voluntary
 11 contribution.

SECTION 40**MEMORIAL DAY**

12 April 28 or any other day set aside by the Canadian Labour Congress each year shall be observed as a day
 13 of mourning. The day is to be observed by all divisions, with appropriate services in memory of our
 14 deceased members.

SECTION 41**NON-MEMBER EMPLOYEES PROTECTED**

15 Any person engaged in any service coming under the jurisdiction of any Rail Conference contract or
 16 schedule, or engaged in any service over which the Rail Conference is endeavouring to secure jurisdiction
 17 by contract shall, in case of injustice, be entitled to the full protection of the division and general
 18 committees of adjustment under the terms and conditions of Section 41(c) – TCRC GCA Rules, provided
 19 application is made to the division in writing and meets with their approval.

SECTION 42**CHARGES**

20 Charges in the division shall be handled in accordance with Article XIX, Section 1(a) of the IBT
 21 Constitution.

SECTION 43**REFUSING TO SUSTAIN THE GCA OR INTERFERING WITH A LOCAL COMMITTEE**

22 Any member refusing to sustain the action or carry out instructions of the GCA of a system on which he
 23 is employed or who in any manner interferes with a case or cases in the hands of the local committee or
 24 the GCA shall, upon conviction after trial as provided in Article XIX, Section 1 – IBT Constitution, be
 25 expelled.

SECTION 44**SOLICITING AID**

- 1 No division shall be allowed to solicit financial aid, either by circular or otherwise, from other divisions
2 of the Rail Conference, except by consent of the Rail Conference President.

SECTION 45**TAKING THE PLACE OF A STRIKER**

- 3 a) It is the policy of the Rail Conference that it will support and, if necessary, place the full power of the
4 Rail Conference behind the members of the Rail Conference who, because of fear of hazard or injuries
5 to themselves or families or damage to their personal property, decline to cross picket lines; and if such
6 conditions do exist, the management of the railway so affected will be notified by the local or general
7 chairman of the Rail Conference.
- 8 b) In case a strike is called by any labour organization which has for its purpose preventing the
9 enforcement of Rail Conference contracts or an invasion of the jurisdictional or contractual rights of the
10 Rail Conference, and, in enforcing the strike, picket lines are established, the Rail Conference will exert
11 all the force at its disposal in an effort to make it possible for members to report for and perform their
12 normal duties. In such cases, the Rail Conference President will promptly notify all concerned whether
13 or not the controversy causing the strike is jurisdictional.

SECTION 46**TAKING CASE TO COURT**

- 14 a) No member or members or any division of the Rail Conference shall submit or appeal any case in
15 controversy arising within the Rail Conference, for which the laws of the Rail Conference provide a
16 means of settlement, within four (4) months lapse time from the date of the decision, to the judges of
17 the civil courts or administrative tribunals, for opinion or decision, without having previously exhausted
18 all such remedies for settlement available to them within the Rail Conference. (see Division Rules,
19 Sections 31, 32, and General Committee Rules, Sections 24, 25)
- 20 b) Any member violating the provisions of paragraph (a) of this section shall be expelled if found guilty
21 after trial in accordance with Article XIX, Section 1 – IBT Constitution.
- 22 c) Any division convicted of the same offence shall have its charter suspended by the Rail Conference
23 President subject to appeal to the Executive Board.

SECTION 47**MEMBERSHIP REINSTATEMENT**

- 24 a) All applications for reinstatements must be made in writing, stating date of birth and giving name of
25 railway employing him.
- 26 b) An application for reinstatement of expelled members, except for non-payment of dues and
27 assessments, must lie over to the first regular meeting after application is received.
- 28 c) No member who has been expelled shall be reinstated unless he is eligible for active membership, as
29 provided in Section 25(b) – TCRC Division Rules; at the time he makes application.
- 30 d) Any member who has been expelled for the non-payment of dues and assessments, upon application to
31 the division from which he was expelled, may be reinstated by a majority vote of all the members
32 present at the meeting when the application is received.
- 33 e) If expelled for any other cause, he shall not be eligible as a candidate for readmission in less than three
34 (3) months, after which time he must apply to the division from which he was expelled for
35 reinstatement; and he may be reinstated by a two-thirds (2/3) vote of all members present if he is
36 eligible for active membership, as provided in Section 25(b) – TCRC Division Rules, when application
37 is made.

- 1 f) No member who has been expelled upon receipt of findings and recommendations of another division
2 can be reinstated until the consent of the division that recommended his expulsion has been obtained.
- 3 Any member expelled for violation of obligation, if reinstated, must be re-obligated and furnish
4 evidence, if requested by the division, that he has not joined any other labour organization than one
5 recognized as legal by the Rail Conference.
- 6 g) In the case of an expelled member, of a division that has gone out of existence, desires reinstatement, he
7 may, with the consent of the Rail Conference President, be reinstated by any division to which he may
8 apply.
- 9 h) Reinstated members will be required to pay Rail Conference dues for the month in which they are
10 reinstated, and such other dues as may be determined by the division, except that a member who has
11 been expelled for non-payment of dues and assessments, when reinstated, shall not be required to pay
12 more than Rail Conference dues, division, GCA and legislative board dues and assessments for the
13 month in which he is reinstated.

SECTION 48**ORDER OF BUSINESS**

- 14 1. Opening division in due form.
- 15 2. Reading of minutes of the previous regular meeting, with those of subsequent special meetings,
16 directly from the minute book for approval.
- 17 3. The reading or referring of petitions or propositions.
- 18 4. Report of committees on previous propositions.
- 19 5. Voting on proposed members.
- 20 6. Initiation of candidates.
- 21 7. Unfinished business and reports of local and general committees and legislative boards.
- 22 8. Financial business.
- 23 9. New business.
- 24 10. Request for information of any sick or disabled brother or a brother's family in distress.
- 25 11. Reading of minutes for correction before closing in due form.

THIS SECTION, entitled "General Committee Rules," has to do primarily with the functioning of General Committees.

NOTE: FOR PURPOSE OF CLARITY, PRESIDENT OF THE CONFERENCE WILL BE REFERRED TO AS "RAIL CONFERENCE PRESIDENT" IN THIS SECTION. "PRESIDENT" WILL REFER TO "PRESIDENT OF THE DIVISION".

This list is provided as a convenient aid for searching Sections located in the Rail Conference General Committee Rules.		
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Disclaimer : “Any references to masculine in the Bylaws includes the feminine and vice versa”.

SECTION 1 GENERAL COMMITTEE OF ADJUSTMENT - HOW ORGANIZED

- 1 On any system of railway where two (2) or more divisions are organized, there shall be a standing general
 2 committee of adjustment whose members shall be elected quadrennially at the regular division election.
 3 On any line or system of railroad under or controlled by one (1) president or by an executive committee
 4 under whom are one (1) or more presidents or managers, where a railway or branch constitutes a separate
 5 department of the system and on which the Rail Conference has separate and distinct schedules of pay,
 6 different from schedules in force on other parts of the system, such railway or branch shall have the
 7 privilege of maintaining its own GCA. On railways or systems having an executive committee, the GCA
 8 shall have power only to settle all differences that can by them be adjusted with any and all officers of
 9 such railway or system subordinate to the president.

SECTION 2 GCA REPRESENTATION

- 10 a) Each ~~division~~ **Local Committee of Adjustment** with ~~twelve (12) or more~~ active members paying GCA
 11 assessments on a railway or system shall be entitled to one (1) ~~representative~~ **Delegate for each Local**
 12 **Committee of Adjustment** and one (1) vote in ~~the~~ **that GCA committee**, unless otherwise authorized
 13 by the GCA and the Rail Conference President; provided, however, that on a railway or system where
 14 there is but one (1) division, the local committee will be the GCA; where there are two (2) divisions, the
 15 division having the most members employed on such system shall have two (2) representatives, and two
 16 (2) votes on the committee. When one person is the elected representative of more than one Local
 17 Committee of Adjustment from the same Division, they will be entitled to one vote ~~on behalf of~~ **for**
 18 each Local Committee they represent.
- 19 b) Each division having members employed on more than one (1) railway or system shall be entitled to a
 20 member of the GCA on each system represented. The chairman of the local committee of adjustment
 21 shall be a member of the GCA on the railway he represents; and only members employed on that
 22 railway shall have a vote for their local committee, which vote shall be by secret ballot.
- 23 c) On short-line railways where the membership feel they will derive more economic and more efficient
 24 representation by merging with the general committee of another railway, they may, by a majority vote
 25 of the active membership casting a ballot, request the Rail Conference President to permit them to
 26 merge with some other GCA of their choice (choice to be determined by majority vote). If, in the
 27 opinion of the Rail Conference President, such merger would operate to the best interests of the Rail
 28 Conference, he shall order the same to become effective on a specified date; provided, however, the
 29 general committee with which the merger is proposed shall approve of the same by a majority vote in
 30 accordance with Section 39(b) – TCRC GCA Rules.
- 31 d) In the event of such merger becoming effective, the so-called short-line railway shall be entitled to
 32 representation on the merged GCA, as provided for in Paragraph (a) of this section.

SECTION 3 NUMBER OF ASSESSABLE DELEGATES

- 33 Any secretary-treasurer of the division who fails to report to the secretary-treasurer of the GCA all
 34 assessable members belonging to his division shall be expelled when found guilty after trial in accordance
 35 with the provisions of Article XIX, Section 1 – IBT Constitution.

SECTION 4 WHEN TWO OR MORE GCA'S ARE ORGANIZED, MAY CONSOLIDATE

- 36 a) (i) On any system or railway having one (1) or more general managers under one (1) executive officer
 37 or president, where two (2) or more GCAs are organized, they can merge into one (1) GCA,
 38 provided a two-thirds (2/3) majority of the GCAs of the territory affected so decide. Such mergers
 39 of GCAs shall not become effective until after the expiration of sixty (60) days and no appeal from

- 1 the action has been made. If an appeal is made within sixty (60) days of such action of GCAs, the
 2 question shall be referred to the membership on that portion of the system from which appeal is
 3 made; and unless a majority of the members on such portion of the system vote to merge their
 4 GCAs, their individual GCA shall continue as heretofore.
- 5 (ii) Upon effecting such merger, officers of the merged general committee shall be elected as provided
 6 in Section 9 – TCRC GCA Rules.
- 7 b) After the merger is consummated, the general chairman may at any time convene only that portion of
 8 the GCA that is under the jurisdiction of the general manager of the territory affected.
- 9 c) In the event a GCA on any small railway or system desires to merge with the GCA under the same
 10 general manager or one (1) executive officer or president, and said GCA is not agreeable to such
 11 merger, the request with all facts in connection therewith will be referred to the Rail Conference
 12 President who, in conjunction with the Rail Conference Executive Board, will make a recommendation
 13 to the IBT General President, who will decide the matter, subject to appeal under applicable provisions
 14 of the IBT Constitution.
- 15 d) However, in the event the Rail Conference President has reason to believe that the merging of a small
 16 GCA would be in the best interest of the members, he shall forward the request with all facts in support
 17 of his position to the affected general committees, requesting they voluntarily agree to the merger. The
 18 final decision will rest with the affected members of the involved committees as per Section 4(a)
 19 above.

SECTION 5**DIVIDING A GENERAL COMMITTEE OF ADJUSTMENT**

20 The dividing of a consolidated GCA should be promulgated, if at all possible, at the consolidated GCA
 21 regular session. When it appears necessary or desirable to divide a GCA on any line or system of railway
 22 under or controlled by one (1) president or by an executive committee under whom are one (1) or more
 23 presidents or managers, where a railway or branch constitutes a separate department of the system and on
 24 which the Rail Conference has separate schedules of pay, such railway or branch shall have the privilege
 25 of withdrawing from the consolidated GCA and form a separate GCA; provided, after one (1) year from
 26 their last regular session, a majority of the active membership casting ballots in the division on the
 27 territory that wish to withdraw so express by referendum vote.

SECTION 6**EXECUTIVE COMMITTEE - HOW FORMED**

28 To form an executive committee, it will require a majority vote of all members of the GCA of the railway
 29 or system affected. It shall consist of a general chairman, secretary-treasurer, and vice-chairman or vice-
 30 chairmen, and such other members of the GCA, as the general committee deems advisable.

SECTION 7**DUTIES OF THE EXECUTIVE COMMITTEE**

31 Duties of the executive committee shall be to adjust only subjects referred to it by action of a majority of
 32 the full GCA.

SECTION 8**GCA MEETINGS**

33 a) It shall be the duty of the GCA of each system to meet quadrennially after the quadrennially election
 34 of the division, unless the GCA has adopted a resolution to meet quadrennially (once each four (4)-year
 35 period), at such time and place as may be determined by the chairman and secretary-treasurer, or by a
 36 majority of the divisions, and adjust the differences existing on the systems.

- 1 b) (i) At any time between regular sessions, should a majority of the divisions on a system instruct the
2 chairman to convene the GCA, he shall do so without delay. Should said general chairman refuse
3 or neglect to do so, the Rail Conference President shall be empowered to suspend said general
4 chairman from office pending trial.
- 5 (ii) The Rail Conference President will assign a Rail Conference officer to the property with
6 instructions to convene without delay said GCA and preside over same. All expenses incurred by
7 so doing shall be borne by the GCA on the property where the violation occurs; and the general
8 chairman so offending, if found guilty by a majority of the members of the GCA after having been
9 served with written specific charges, given a reasonable time to prepare a defence and afforded a
10 full and fair hearing, shall be penalized as per Article XIX – IBT Constitution.
- 11 c) In case of an emergency, the chairman is empowered to convene the GCA when, in his judgment, it is
12 necessary.
- 13 d) At all such meetings, as soon as each division has presented and discussed grievances and, if a regular
14 meeting, the officers have been elected, the GCA may reduce to an executive committee, elected by the
15 GCA.

SECTION 9**GCA ELECTION OF OFFICERS**

- 16 a) The chairman, vice-chairman or vice-chairmen, and secretary-treasurer of the GCA will be elected after
17 the officers have made their report and each division has presented and discussed its grievances and
18 before reducing to an executive committee. Chairman and vice-chairman or vice-chairmen shall hold
19 active membership as defined in Section 25(b) – TCRC Division Rules.

20 *Note: Eligibility to nominate, second and run for office will be determined by the applicable provisions of*
21 *the IBT Constitution as set forth and modified in Paragraph 6.8 of the Merger Agreement.*

- 22 b) At the regular election of officers of the GCA, a majority of the ballots cast shall be required for
23 election. If after fifteen (15) ballots have been taken and no candidate has received a majority of votes
24 cast, the names of two (2) candidates receiving the highest number of votes shall be arranged
25 alphabetically on the ballot and submitted to a secret referendum vote of the active membership of the
26 system within thirty (30) days. The candidate receiving the highest number of votes will be declared
27 elected.
- 28 c) (i) Where there are two (2) divisions on a system, each division will nominate its candidate or
29 candidates for the office of general chairman.
- 30 (ii) The secretary-treasurer of each division will notify the secretary-treasurer of the GCA of the names
31 of the candidates, who in turn will furnish a list of names of candidates of both divisions for office
32 of general chairman to the respective secretary-treasurers of the two (2) divisions; the names of the
33 candidates for office of general chairman will then be placed on a separate ballot and sent out to
34 members affected, with the regular division ballot.
- 35 (iii) Upon the completion of the election of officers in the division, the secretary-treasurer of each
36 division will notify the secretary-treasurer of the GCA of the number of ballots cast for each
37 candidate and the name of the candidate who received the majority of votes. The secretary-
38 treasurer of the GCA will then notify the secretary-treasurer of each division of the name of the
39 successful candidate for the office of general chairman, with the tabulation of votes cast by each
40 division for candidates for that office. In case no candidate receives majority of votes cast,
41 Paragraph (b) will apply.
- 42 d) In the event a majority of the delegates of a GCA are so instructed by the division they represent, the
43 general chairman will be elected by a secret referendum vote of the active membership on the system.
44 The candidate receiving the highest number of votes will be declared elected. If the application of this
45 paragraph results in a membership vote for the position of general chairman the option to elect the vice
46 chairman (or vice chairmen) at the same time and in the same manner will be made available provided
47 a majority of the delegates of the GC of A are so instructed by the division they represent.

SECTION 10**CHAIRMAN MAY BE MADE SALARIED OFFICER**

- 1 a) The chairman of the GCA shall be made a salaried officer if so decided by a majority of all votes cast
 2 by members paying GCA assessments in a secret referendum vote on the system. Such salaried
 3 chairman must be in active service as defined in Section 25(c) – TCRC Division Rules at the time of
 4 his election.
- 5 b) The position of salaried chairman shall be abolished, provided such action is carried by a majority of all
 6 the votes cast by members paying GCA assessments on the system or unit in a secret referendum vote;
 7 such vote to be taken at the request of one-fourth (1/4) of the divisions on the system or unit. A vote
 8 once taken and decided cannot be renewed for one (1) year.
- 9 c) In taking a referendum vote to place a general chairman on a salary in accordance with Paragraph (a) or
 10 to abolish the salary of a general chairman in accordance with Paragraph (b), the ballot will be prepared
 11 by the general chairman and secretary-treasurer; and sufficient ballots will be sent to each division's
 12 secretary-treasurer to vote the membership paying GCA assessments. The ballots must be returned to
 13 the division secretary-treasurer either in person or by government mail. After ballots are voted, each
 14 division will count and tabulate the votes cast and forward same to the General Secretary-Treasurer of
 15 the GCA, who will notify each division of the result of the vote.

SECTION 11**GENERAL CHAIRMAN'S DUTIES**

- 16 a) A salaried chairman shall devote his whole time to the interests of the members on his system and visit
 17 the divisions. Any chairman of the GCA, when called upon by one (1) or more divisions on his system,
 18 shall be empowered in conjunction with the local committee to adjust, if possible, any differences that
 19 may arise between members and their employers without convening the GCA. Failing, he may notify
 20 the Rail Conference President of the facts in detail and call upon him for assistance. Receiving such
 21 call, the Rail Conference President will assign a Rail Conference vice president; or he may authorize
 22 the general chairman to represent him. The general chairman will not, however, vote the active
 23 members or withdraw them from the service without permission from the Rail Conference President.
 24 In case the local committee cannot be convened readily, the chairman shall have the power to select
 25 one (1) or more members to assist him.
- 26 b) It shall be the duty of the general chairman to convene the GCA in accordance with Section 8 – TCRC
 27 GCA Rules and to preside over the meeting while in session. He will make a report to the committee
 28 in session of items not completed and carried out from the last session of the committee. He shall
 29 render to each division on the system a report at the end of each quarter and send to each division and
 30 each local chairman a copy of the rulings and interpretations of the schedule under which they are
 31 working; and at the close of the year, he will render an annual report to the Rail Conference Office, the
 32 expense of same to be paid out of the funds of the general committee. He may fill the president's chair
 33 when visiting the divisions on the system. He shall be paid for his services by an assessment on all
 34 active members on the system (as provided in Section 36 – TCRC Division Rules), provided that such
 35 assessment will be in effect only until the next session of the GCA, at which time it will be continued,
 36 discontinued or revised.
- 37 c) The general chairman shall have authority to review the books of any or all divisions as it pertains to
 38 the craft(s) within his jurisdiction when, in his opinion, it is desirable to do so.
- 39 d) The general chairman shall be bonded in accordance with Article X, Section 7(a) of the IBT
 40 Constitution.
- 41 e) The general chairman shall be recognized as the GCA between meetings of that body; and his decision
 42 on all matters within the scope of authority of the GCA shall be made effective subject to appeal in
 43 accordance with the provisions of Sections 24 and/or 25 – TCRC GCA Rules, except for matters
 44 specifically stipulated in Sections 30 and 31 – TCRC GCA Rules. The authority conferred upon the
 45 General Chairman pursuant to this paragraph shall not apply to the levy of special assessments between
 46 sessions of the GC of A. Special assessments levied between sessions of the GC of A require the

- 1 written consent of a majority of the Local Chairmen affected and must be defined in amount and
2 duration.
- 3 f) When action by the General Committee is required and the General Committee is not in formal session,
4 the General Chairman may act electronically, by facsimile, letter or telephone conference call to poll
5 the members of the General Committee of Adjustment.

SECTION 12**DUTIES OF THE VICE-GENERAL CHAIRMAN, GCA**

- 6 a) The vice-chairman shall assist the general chairman when called upon to do so and, in the absence of
7 the general chairman, shall fill that office in accordance with the bylaws of the GCA. In the event the
8 office of general chairman becomes vacant through death or otherwise, he shall fill the office until a
9 successor has been duly elected in keeping with the laws herein provided for or by the bylaws of the
10 GCA.
- 11 b) In the absence of GCA bylaws to govern, the vice-chairman shall convene the committee within thirty
12 (30) days for the purpose of electing a chairman, unless such vacancy occurs within six (6) months of
13 the regular date of convening said GCA.

SECTION 13**DUTIES OF THE SECRETARY-TREASURER, GCA**

- 14 a) The secretary-treasurer shall be bonded in accordance with Article X, Section 7(a) of the IBT
15 Constitution; and he shall notify the Rail Conference President when the general committee will
16 convene and the nature of the business to be transacted; he will furnish each division on the system a
17 copy of the minutes of each session of the GCA, which shall include the number of each division
18 represented, together with the assessable members of each.
- 19 b) The secretary-treasurer shall remit Rail Conference dues and assessments to the Rail Conference
20 Secretary-Treasurer and shall also remit division and legislative board assessments to the secretary-
21 treasurer of the division and the Provincial Legislative Board, respectively, on or before the 20th day of
22 the next succeeding month for which such dues and assessments are collected.
- 23 c) The secretary-treasurer shall render an annual financial itemized report of all receipts and
24 disbursements to each division, the general chairman and the Rail Conference President and at the
25 expiration of his term of office deliver to his successor all books, papers, files and funds of the GCA.
- 26 d) The secretary-treasurer shall furnish the Rail Conference President a copy of the minutes of each
27 session of the GCA. He shall in general be responsible to insure that the duties set forth in Article
28 XXIII of the IBT Constitution are fulfilled with respect to the general committee consistent with these
29 bylaws.

SECTION 14**RAIL CONFERENCE PRESIDENT - CALLED BY GCA**

- 30 A GCA may call upon the Rail Conference President for assistance to dispose of any issue in dispute
31 between the general committee and its management, which has not been satisfactorily disposed of. If such
32 assistance is requested, it shall be given precedence over all other business; and the Rail Conference
33 President shall respond in person, at once, or send a Rail Conference vice president, who will use all
34 honourable means to make a satisfactory disposition of the dispute.
- 35 Except as provided in Sections 30 and 31 – TCRC GCA Rules, the Rail Conference President shall not be
36 empowered to assign a Rail Conference vice president to assist any GCA unless requested to do so by
37 said GCA.

SECTION 15**TRUSTEESHIPS**

- 1 The authority to place subordinate bodies into trusteeship and appoint trustees is vested in the General
 2 President of the IBT under the provisions of Article VI, Section 5 – IBT Constitution subject to the
 3 provisions of paragraph 6.11 if the Merger Agreement.

SECTION 16**AUTHORITY FOR TAKING STRIKE VOTE AND WITHDRAWING FROM SERVICE**

- 4 a) In the event of a question of wages or other causes where the Rail Conference is likely to be involved in
 5 an issue with a railway company or when a strike is in progress on any railway, no one will be
 6 permitted to take an active part in the deliberations of any division while the question at issue is under
 7 discussion unless he is in active service as a railway employee as defined in Section 25(c) – TCRC
 8 Division Rules. The employees on every railway shall settle their grievances with their own GCA, if
 9 possible. Failing to do so, they may call on the Rail Conference President who, in conjunction with the
 10 majority of the committee, shall have full power to give permission to poll the railway; and after such
 11 permission has been granted, the employees on the railway shall decide whether they will quit work or
 12 not by a majority of the ballots cast by all the members employed on the system where the trouble
 13 exists, except as provided in Section 16(b) below. Members belonging to divisions who are not
 14 employed on the system where the trouble exists shall not be allowed to vote upon the questions in
 15 controversy.
- 16 b) In cases where the best interests of the Rail Conference would be jeopardized by the delay incident to
 17 the circulation of a referendum strike ballot, the general chairman, with the consent of the Rail
 18 Conference President, may vote the GCA by the most convenient means available in lieu of the
 19 circulation of a referendum to the membership.
- 20 c) If a majority of the membership casting a ballot on the railway or system or two-thirds (2/3) or more of
 21 the members of the GCA vote in favour of a strike, the general chairman, with the concurrence of the
 22 Rail Conference President, shall have authority to set a strike date and withdraw the members of the
 23 railway or system from service.
- 24 d) In the event it is decided to use the economic strength of the Rail Conference, the Rail Conference shall
 25 sustain the membership on the railway where the trouble exists. Should it be necessary, the Executive
 26 Board of the Rail Conference shall be empowered to levy an assessment on the active membership of
 27 the Rail Conference. Such assessment will not be effective beyond the next session of the Rail
 28 Conference Convention, at which time it will be continued, discontinued or revised.

SECTION 17**MEMBERS PLACED ON PAYROLL**

- 29 When a strike occurs on any railway, the secretary-treasurer of each division on the railway or railways
 30 involved in the strike shall forward to the Rail Conference President a complete list of all members who
 31 are to be placed on the payroll. It shall then be the duty of the Rail Conference President to secure such
 32 help as may be necessary to enable him to pay promptly.

SECTION 18**AUTHORITY FOR DECLARING STRIKE OFF**

- 33 On any railway where a strike is called or is in progress, the GCA on the railway involved, , shall have
 34 absolute power to declare the strike off except that the concurrence of the TCRC President will be
 35 required in cases where assistance with negotiations has been supplied by the National Office pursuant to
 36 Bylaws – Section 7 (p). Should the strike continue for ten (10) days or longer, the power to declare the
 37 strike off shall be vested in the GCA on the railway or system, acting in concurrence with the Executive
 38 Board of the Rail Conference.

SECTION 19**GCA CONVENED BY THE RAIL CONFERENCE PRESIDENT**

- 1 When the GCA, on any railway or system, is convened on the authority of, or by, the Rail Conference
2 President, on matters of a general nature, the time and expenses of the committee shall be paid from the
3 general fund of the Rail Conference.

SECTION 20**MEMBERS MUST NOT SIGN CONTRACTS UNLESS AUTHORIZED**

- 4 A member or members, other than the duly designated representative of the Rail Conference, are
5 prohibited from entering into any verbal or written agreements with any railway management involving
6 rates of pay, rules or working conditions of Rail Conference members. Any member violating this
7 provision shall, if found guilty after trial as per Article XIX of the IBT Constitution, be expelled from the
8 Rail Conference.

SECTION 21**COMMUNICATIONS - ILLEGAL**

- 9 When any member or members of a division (except chairman of the local committee) take up directly
10 with the general chairman, verbally or written, any question where other members' interests are involved,
11 or ask for a ruling upon any question, the general chairman must refuse to grant such requests or ruling
12 until the proposition has been submitted to the division for their consideration. If carried by a majority of
13 the members present, the secretary-treasurer will furnish the general chairman all the facts in the case,
14 who will furnish the division with his ruling or interpretation, as the case might be.

SECTION 22**MEMBER OR OFFICER MAY BE EXPELLED FROM THE GCA**

- 15 a) Any member of the GCA who, by act or word in the presence of any railway official, injures any matter
16 under discussion by the committee or executive committee, which has for its purpose the enforcement
17 of the GCA Rules of the Rail Conference, shall have written charges preferred against him in the GCA
18 or executive committee by the general chairman. If, after he has been served with written specific
19 charges and given a reasonable and fair hearing by the body before which such charges have been
20 preferred, a majority of the GCA or executive committee voting by ballot so decides (general chairman
21 to have the deciding vote in case of a tie), he shall be deprived of service on the same. The general
22 chairman shall then notify the president of the division that the deposed member represented, and the
23 president of the division may fill such vacancy by appointment promptly. If necessary, the general
24 chairman is authorized to fill the vacancy by interim appointment from the membership of the division
25 to which the deposed member belongs; and said appointee will serve until relieved by a delegate
26 appointed by the president or elected by the division as per Section 20 – TCRC Division Rules.
- 27 b) Any officer may be removed from office by a majority vote of the members of the executive committee
28 of the GCA for violation of any of the laws or rules of the Rail Conference committed in his official
29 capacity as a member of the GCA, if found guilty after having been served with written specific
30 charges, given reasonable time to prepare a defence and afforded a full and fair hearing under Article
31 XIX, Section 3 – IBT Constitution.
- 32 c) Any officer or member proven guilty under the above paragraph will be deprived from again holding
33 office in the GCA for a period of not less than three (3) years.

SECTION 23**GCA MAY MAKE ITS OWN RULES**

1 The GCA shall make such rules or regulations as are deemed necessary for the proper adjustment of
 2 differences on their respective systems. Such laws and regulations, however, must not conflict with the
 3 laws of the International Brotherhood of Teamsters, Teamsters Canada, the Rail Conference or applicable
 4 civil law.

SECTION 24**GCA DECISIONS STAND AS LAW**

- 5 a) Any action taken by a general chairman or GCA shall stand as law for all members and divisions in the
 6 territory over which the general chairman or GCA has jurisdiction, until repealed by the general
 7 committee or in accordance with the provisions for appeals in Section 25 – TCRC GCA Rules. A copy
 8 of all rulings shall be furnished to the vice-chairman, secretary-treasurer GCA, and to the secretary-
 9 treasurer of divisions whose membership is affected.
- 10 b) A division, an active member or a group of members may appeal from a decision of the general
 11 chairman made between sessions of the GCA to the general committee, provided such appeal is filed
 12 with the general chairman in writing and within sixty (60) days of the decision, and in no circumstances
 13 less than thirty (30) days prior to the meeting of the general committee. Copy of such appeal to be
 14 furnished the division or divisions affected.

SECTION 25**APPEAL MAY BE TAKEN**

- 15 a) Any member or division in good standing may take an appeal to the active membership from a decision
 16 of a general chairman or GCA. Such appeal must be made prior to the expiration of sixty (60) days
 17 from the date of the said decision and must be voted on by the active membership on the territory under
 18 the jurisdiction of the GCA involved.
- 19 b) To inaugurate an appeal, the appellant must first draw up a statement of facts addressed to the active
 20 membership. This statement, together with a sample ballot, shall be submitted within said sixty (60)
 21 day period to the general chairman for his examination and the opportunity of preparing a statement
 22 defending the committee's decision. The appellant's statement of facts, the ballot in approved form and
 23 the general chairman's statement in reply shall be returned without delay to the appellant. The appellant
 24 may add a rebuttal to the statement of the general chairman if he so chooses. The appellant shall, as
 25 soon as possible upon the return of the appeal from the general chairman, proceed with the printing of
 26 such appeal. The ballot shall set out the decision from which the appeal is taken, without any
 27 argumentation upon the part of the appellant or the general chairman. A copy of the printer's proof
 28 shall be forwarded to the general chairman for his approval. The general chairman shall immediately
 29 examine his statement and the ballot appearing in the printer's proof and, when satisfied as to their
 30 accuracy, shall return such appeal to the appellant for final printing, giving notice as to the quantity
 31 required. Each active member of each division under the jurisdiction of the GCA involved shall receive
 32 a ballot.
- 33 c) (i) The division shall, within thirty (30) days after receipt of the ballots, take a referendum vote of its
 34 active membership and advise the secretary-treasurer of the GCA of the result. Divisions meeting
 35 but once a month shall call a special meeting for the purpose of counting and tabulating the votes
 36 when necessary in order to carry out the thirty (30) day-limitation.
- 37 (ii) All ballots, including those improperly signed or for any other reason declared illegal, shall be
 38 forwarded to the secretary-treasurer of the GCA, together with a copy of the division tellers' report.
 39 The report shall show the number of votes cast by the active membership for and against the issue
 40 constituting the appeal and the number of ballots rejected as illegal. Every ballot declared illegal
 41 shall have the same written across the face thereof. The division must retain a duplicate copy of this
 42 report and a record made in the minutes of the meeting.

- 1 d) Upon receipt of the ballots and the reports from all the divisions, the secretary-treasurer of the GCA
 2 shall prepare a report showing the results of the balloting and forward the report, together with all the
 3 ballots, to the general chairman. Sufficient copies of the report from the secretary-treasurer of the
 4 general committee shall be prepared by the general chairman and forwarded to all the divisions in the
 5 territory involved. Such report shall show, separately, the number of votes cast for or against the appeal
 6 by the active membership of each division and the number of ballots ruled illegal. The result of a
 7 majority of the legal ballots shall be the decision of the active membership, and such decision shall be
 8 final and binding. The GCA shall be governed by the results of the referendum.
- 9 e) A time limit of one hundred twenty (120) days from the date of receipt of the appeal by the general
 10 chairman is hereby established, within which the requirements of this section must be completed. The
 11 time limit of one hundred twenty (120) days, as set forth herein, may be extended by mutual agreement
 12 between the parties affected.

SECTION 26**APPEAL TO THE RAIL CONFERENCE PRESIDENT**

- 13 No appeal from a decision of the GCA on a settlement will be entertained by the Rail Conference
 14 President, unless there was a violation of the law of the Rail Conference by such GCA.

SECTION 27**GCA - HOW PAID**

- 15 GCAs shall have power to fix the rate of pay for chairman and members serving on the committee, time
 16 allowed going to and from place of meeting to be computed by the GCA.

SECTION 28**EXPENSE OF COMMITTEE**

- 17 a) The expenses of members of a GCA when convened for any purpose, together with pay for time they
 18 lost in such service, shall be raised by an assessment on all active members of the Rail Conference
 19 employed on the system represented (except as provided in Section 35 – TCRC Division Rules); and
 20 the secretary-treasurer of the GCA shall have power when so ordered by the committee to levy such an
 21 assessment for the purpose of creating a fund to pay the members of the committee immediately after
 22 such session is over. All such assessments shall be levied by majority affirmative vote of the members
 23 of the GCA, or by majority affirmative vote of the members of the GCA casting a mail ballot between
 24 sessions, and shall be effective only until the next session of the GCA, at which time it will be
 25 continued, discontinued or revised.
- 26 b) The salary of the general chairman and the rate of pay and expenses paid to the members of the general
 27 committee and legitimate expenses of the general committee shall be raised by an assessment on all
 28 active members employed on the system represented. All such assessments shall be levied by majority
 29 affirmative vote of the members of the GCA present at a session of the GCA, or by majority
 30 affirmative vote of the members of the GCA casting a mail ballot between sessions, and shall be
 31 effective only until the next session of the GCA, at which time it will be continued, discontinued or
 32 revised. All members of the GCA will be required to pay GCA assessments in the amount determined
 33 by the GCA, which shall be collected monthly and forwarded to the secretary-treasurer of the general
 34 committee, who will pay the chairman's salary semi-monthly and all delegates for their services. Any
 35 surplus remaining in the treasury shall be applied to the payment of the legitimate expenses of the
 36 general committee.
- 37 Where a vice-chairman assumes the duties of the chairman on account of the absence of the chairman,
 38 his salary shall not be more while he is occupying that position than the salary of the general chairman.

SECTION 29**GCA AUTHORITY AND NEW BUSINESS**

- 1 a) No new business will be entertained by a GCA unless records are sent showing that the division has
2 acted upon the merits of the question. A copy of the resolution sent to the GCA shall be sent to other
3 divisions interested upon receipt of same by the general chairman.
- 4 b) (i) The GCA shall have full power to settle all questions of seniority and rights to runs and jurisdiction
5 of territory that are presented to it; and its decision shall be final unless, on an appeal to the
6 membership, its decision is repealed by a majority vote.
- 7 (ii) Where there are only two (2) divisions on a system, they may appeal to the Rail Conference
8 President, whose decision shall be final, subject to appeal under applicable provisions of the IBT
9 Constitution.
- 10 c) To consolidate or divide the seniority rosters of members on one (1) or more seniority districts on a
11 system, a majority vote of the active members holding seniority and casting a ballot on each seniority
12 district affected must be obtained.
- 13 d) When a question of jurisdiction of territory or seniority arises between the members themselves or two
14 (2) or more divisions that cannot be amicably adjusted by such divisions, the question shall, with all the
15 facts in the premises, be referred to the GCA, which shall rule on the matter; and such ruling shall stand
16 as law, subject to appeal as per Section 25 – TCRC GCA Rules.

SECTION 30**AUTHORITY OF RAIL CONFERENCE PRESIDENT IN MERGERS, ETC.
WITH PROTECTIVE AGREEMENTS**

17 Note: *The term "Mergers, etc.," as referred to in subtitle and as hereinafter expressed in this section,*
18 *means - mergers, consolidations, coordinations, control, absorptions, diversions of traffic, purchases or*
19 *any other action whereby separate facilities or operations of railways are going to be unified.*

20 1. Mergers, etc.

21 When the Rail Conference President has sufficient information that a merger, consolidation, coordination,
22 control, absorption, diversion of traffic, purchase or any other action whereby separate facilities or
23 operations of railways are going to be unified, he shall immediately assign an officer for the purpose of
24 directing the committees in the handling to the best interests of the members involved.

25 **A. Contracts**

- 26 (i) There shall be a revision of the existing agreements on the properties involved which will have for
27 its purpose the consolidation of contracts covering the merged, etc. property.
- 28 (ii) The assigned officer, in conjunction with the interested general chairmen, shall represent all of the
29 committees in negotiations with the railway and/or railways.
- 30 (iii) Contracts shall be ratified by a majority vote of the active members casting a ballot.

31 **B. General Committees**

- 32 (i) The committees involved on the merged systems may be consolidated, if necessary, to meet the
33 representational requirements of the membership.
- 34 (ii) The officer assigned shall submit his recommendations to the Rail Conference President. If the
35 recommendation is to merge the involved committees, the Rail Conference President shall forward
36 said recommendation with all facts in support to the involved general committees. The affected
37 general committee(s) shall refer the question to the membership under their jurisdiction by
38 instructing each affected division to prepare a paper ballot to be delivered within sixty (60) days to
39 each member of the division, by government mail, directed to his/her last known address. The
40 ballot, with a large envelope, approximately 4 x 9 1/2 inches, which must contain space for the

1 member's name and address, must have first-class postage affixed thereto and must contain the
2 division number and address for returning the ballot. The ballot and return envelope must also be
3 accompanied with the written recommendation of the Rail Conference President, the written
4 recommendation of the affected general chairmen, and written instructions showing purpose of the
5 ballot, time, date and place for counting the ballots. The ballot shall also contain a signature and
6 date line, which must be signed and dated by the member. The return envelope containing the
7 ballot must be returned and postmarked within fifteen (15) days from the postmarked date on the
8 envelope sent to the member. The ballots shall be counted by each division at the first regular
9 division meeting following the date for return of the ballots. Each division secretary-treasurer will
10 notify the general chairman of the results from the ballots received within ten (10) days. The
11 affected general chairmen will forward this information to the Rail Conference President and the
12 other affected general chairmen, within thirty (30) days from date received from last division
13 reporting.

14 If the decision of the majority is to merge the committees in question, the Rail Conference President
15 shall notify the affected general committees of the decision and instruct the merged committees to
16 meet within ninety (90) days for the purpose of electing new officers, as provided in Section 9 –
17 TCRC GCA Rules, and conducting any business or grievance that may properly come before the
18 body.

19 The new date to meet regularly shall be decided as per Section 8 – TCRC GCA Rules. If it is the
20 decision of the majority not to merge their GCAs, their individual GCAs shall continue as
21 heretofore.

22 C. Divisions

23 (i) Representation

24 The general committee or general chairman and division or divisions affected shall, after the
25 determination has been made relative to a merged seniority district or districts, make a study of the
26 Rail Conference divisions in the affected area for the purpose of reducing, if possible, the number
27 thereof to only those necessary to maintain an efficient operation.

28 The general committee or general chairman and divisions affected shall give consideration to the
29 following points as a guideline for making such a determination:

30 (a) The number of members in a division.

31 (b) The location of the majority of the members' place of residence.

32 (c) The availability of the majority of the members to attend the division meeting place.

33 (d) The location of the operating division offices nearest the Rail Conference division.

34 Changes as referred to in the above paragraph shall not be put into effect by a general committee or
35 general chairman until the proposed changes have been submitted to the Executive Board of the
36 Rail Conference and approved.

37 (ii) Jurisdiction

38 Should it be, in the judgment of the general committee or general chairman and divisions affected,
39 that more than one Rail Conference division is necessary on a seniority district, and said Rail
40 Conference divisions have been set up, each division shall be given a definite territory by the
41 general committee and/or the general chairman.

42 Elections to all offices of each division shall be held immediately after they have been set up,
43 provided divisions have been merged or a new division has been created.

44 Should the GCA and divisions fail to reach an amicable agreement in the merging of and/or
45 creating a new division within sixty (60) days, the matter shall be referred to the Rail Conference
46 President who shall, upon receipt thereof, make an investigation of the facts within thirty (30) days,

1 after which the Executive Board of the Rail Conference shall make a recommendation thereon,
2 which shall be final and binding.

3 **D. Seniority Districts**

4 (i) Should it be, in the judgment of the officers assigned and the general chairmen, in the best interest
5 of the members affected as a result of a merger, etc., to consolidate and/or merge a seniority district
6 or districts, the general chairman must meet and consult with the affected divisions' local chairmen
7 to work out a merger of the old districts and seniority rosters into a new district and merged roster.

8 In the preparation of seniority rosters to cover the seniority districts on an equitable basis, the
9 general chairman shall request the railway to furnish promptly to him all statistical information
10 such as - but not limited to - number of trains, car miles, train miles, and yard engine hours and/or
11 inbound car count for use in determining what method will be used in the merging of the seniority
12 districts.

13 (ii) Should the general chairman and affected local chairmen fail to agree, the matter shall be referred
14 to the Rail Conference President, who shall make an investigation within thirty (30) days, after
15 which the Executive Board of the Rail Conference shall make a determination which shall be final
16 and binding.

17 **2. Employees Protection Requirements**

18 (i) When officers of the Rail Conference and GCAs are confronted with conditions affecting
19 employees of railways involved in mergers, etc., all such employees shall be considered as being
20 adversely affected; and the officers, in recognition of rearrangement of existing contracts, seniority
21 equities and/or districts, general committees and divisions, shall first give full recognition to
22 negotiating implementing agreements with the railway or railways to provide protection for all
23 employees involved as follows:

24 (e) Guaranteed earnings and employment.

25 (f) Preservation of working agreements and conditions, except as may be revised or changed by
26 the implementing agreements.

27 (g) Preservation of the rights and equities of all employees.

28 (h) Protection against any loss or expense incurred by the necessity of an employee
29 moving/traveling from his established residence or terminal.

30 (i) Extension of the protection afforded all employees to cover full-time or part-time officers of the
31 Rail Conference and its subordinate committees as well as members serving in temporary
32 capacities.

33 (j) Separation allowances on the basis of seniority selections for those employees desiring to retire
34 or separate their employment relationship subsequent to the effective date of the implementing
35 agreement.

36 (ii) To insure appropriate handling of proposed mergers, etc., should any provision of the TCRC
37 Bylaws conflict with application of this Section 30 (a), the provisions of this section shall prevail.

SECTION 31

OTHER MERGERS, ETC. ON TWO OR MORE RAILWAYS

38 a) Whenever one (1) railway or any portion thereof is absorbed, traffic diverted, consolidated, merged,
39 leased or coordinated by, to or with another railway or any portion thereof, and the officers of the Rail
40 Conference and GCAs are unable to obtain protective agreements in their judgment satisfying the
41 requirements of Section 30(a)(2) – TCRC GCA Rules, the employees on the railway or railways or any
42 portion thereof affected thereby shall retain their right and seniority as heretofore on the railways
43 absorbed, traffic diverted, consolidated, merged, leased or coordinated; but the runs shall be manned by
44 the engineers of the respective roads in proportion, as near as practicable, to the car miles or train miles

- 1 in road service and to the engine hours or inbound car count in yard service on the territory involved on
2 each railway. Such count of car miles or train miles in road service and of engine hours or inbound car
3 count in yard service shall be compiled for a period of not less than six (6) months nor more than one
4 (1) year. Such test period shall be established at a time agreed upon, sufficiently prior to the effective
5 date of any of the conditions specified in this section to give a fair and equitable representation of
6 normal business handled by each district involved. The figures determined for each month of the
7 aforementioned test period will be supplied to each division involved prior to the consummation of any
8 agreement establishing a distribution of work.
- 9 b) When GCAs are unable to agree upon a settlement of questions arising covered by the foregoing, they
10 will submit a joint statement setting forth their contentions regarding same, with all the facts in the
11 premises, to the Rail Conference President who, after making a thorough investigation, is authorized, in
12 conjunction with the Executive Board, to render a decision which shall be final and binding.
- 13 c) In the event that the GCAs do not meet within sixty (60) days from the time that the merger,
14 coordination, etc., took place, the Rail Conference President will be empowered to order the GCAs
15 involved to meet at once and settle the question in dispute within thirty (30) days from the time the
16 sixty (60)-day limit expires.
- 17 d) Any division involved, if dissatisfied with the decision of the officer assigned and general chairman
18 with respect to the method to be used for dividing the work, may appeal to the Executive Board of the
19 Rail Conference within sixty (60) days following the issuance of that decision. The Executive Board,
20 after making an investigation of the controversy, shall render a decision which shall be final and
21 binding.

SECTION 32**TRAFFIC MERGED, ETC., ON ONE RAILWAY**

- 22 a) Where any portion or portions of any railway is or are by any means absorbed, consolidated, merged, or
23 coordinated with any other portion or portions of the same railway, or any portion of the same railway
24 is abandoned, the employees affected thereby shall retain their seniority as heretofore on the portion or
25 portions of the railway which has or have been so absorbed, consolidated, merged or coordinated, or
26 from which traffic has been so diverted.
- 27 b) Whenever the events referred to in the foregoing subsection have occurred and it becomes necessary to
28 readjust the service, the runs shall be manned by the employees of the respective portions of the road in
29 proportion, as near as practicable, to the car miles or train miles in road service and to the engine hours
30 or inbound car count in yard service on the territory involved. Such count of car miles or train miles in
31 road service and of engine hours or inbound cars in yard service shall be compiled for a period of not
32 less than six (6) months nor more than one (1) year. Such test period shall be established at a time
33 agreed upon, sufficiently prior to the effective date of any of the conditions specified in this section to
34 give a fair and equitable representation of normal business handled by each district involved. The
35 figures determined for each month of the aforementioned test period will be supplied to each division
36 involved prior to the consummation of any agreement establishing a distribution of work. The
37 respective local committees of adjustment or local chairmen representing the groups of the affected
38 employees, unless a proper adjustment of the question has been reached, will meet within thirty (30)
39 days after the question of such rights to runs has been raised by either of such local committees or local
40 chairmen, unless further time, not exceeding an additional thirty (30) days, is mutually agreed upon by
41 such local committees, and will endeavour to agree upon which of the above factors shall be used for
42 measuring the service and upon the precise period of time within the foregoing range. If such
43 agreement cannot be reached, the question of which of the above-mentioned alternative factors for such
44 tests and the duration of the test period will be determined; said factors shall be considered to afford a
45 suitable basis for an equitable division of the normal business handled by each territory between the
46 employees involved.
- 47 c) Any division involved in the controversy, if dissatisfied with the decision of the general chairman on
48 the methods to be used for dividing the work, may appeal in accordance with the provisions of Section
49 25 – TCRC GCA Rules.

SECTION 33**SENIORITY DISPUTES - STATUTE OF LIMITATIONS**

- 1 A statute of limitation of sixty (60) days is hereby fixed within which to take up or appeal any case of
 2 seniority, subject to appeal in accordance with Section 31– TCRC Division Rules.

SECTION 34**SCHEDULE RULES**

- 3 a) The right to make and interpret contracts, rules, rates of pay and working conditions for members of the
 4 Rail Conference shall be vested in the regularly constituted GCA of the Rail Conference.
- 5 b) GCAs shall be free to incorporate into the respective schedules such rules, as they may deem advisable
 6 to govern the hiring of railway employees under their jurisdiction.
- 7 c) All GCAs shall make an effort to have included in their schedules a rule providing for the inclusion of a
 8 training program for their members.
- 9 d) No GCA shall place a compulsory retirement into effect on any railway or seniority district until a
 10 referendum vote is taken and the majority of the members in active service casting a ballot on the
 11 railway or seniority district approve.

SECTION 35**DIVISION REFUSING TO SUSTAIN COMMITTEE**

- 12 Should a division on any system refuse to sustain an action of the GCA of the system or to enforce the
 13 laws passed by the Rail Conference, it shall be the duty of the members of the committee from the
 14 division to make a written statement of the fact concerning the refusal to the chairman of the GCA, who
 15 shall submit the same to the Rail Conference President, for his review and recommendation to the General
 16 Executive Board of the IBT, which is empowered to suspend the charter.

SECTION 36**DIVISION REFUSING TO TAKE VOTE**

- 17 a) Should any division refuse or neglect to take a vote of its members when ordered to do so by the GCA,
 18 it shall be considered a refusal to sustain the action of the GCA and shall be dealt with according to
 19 Section 35 of the TCRC GCA Rules; and any member of the committee failing to report to the general
 20 chairman of the committee as per Section 35 shall be dealt with by the GCA as per Section 22(b) –
 21 TCRC GCA Rules.
- 22 b) Unless otherwise provided, all expenses incurred in taking a vote shall be borne by the division.

SECTION 37**AGREEMENTS GOVERNING RATES OF PAY ON ALL KINDS OF
POWER**

- 23 a) GCAs on all railway systems shall make a strenuous effort to make agreements governing the rates of
 24 pay and to continue the service of a locomotive engineer and motorman in the operation of all railway
 25 motive power.
- 26 b) It shall be the policy of the GCA to secure agreements with railways covering the rules, rates of pay and
 27 working conditions of all operating crafts if, as and when the opportunity presents itself. The individual
 28 GCA shall have full jurisdiction in the matter.

SECTION 38**ATTEMPTING TO REDUCE STANDARD WAGES**

- 1 Any member who shall attempt, in any manner, to reduce the standard of pay for any Rail Conference
 2 craft, or establish a maximum limit for the same, shall be guilty of violating his obligation, and upon
 3 conviction of same after trial as per Article XIX – IBT Constitution, shall be expelled; this not to apply to
 4 or interfere with legitimate action of GCAs or Rail Conference officers.

SECTION 39**CONTRACT PROCEDURES**

- 5 a) (i) All wage settlements shall be ratified by a majority vote of the active members casting a ballot.
 6 (ii) When a tentative agreement is negotiated or a proffer of arbitration made, the Rail Conference or
 7 GCA proposing a system-wide agreement will furnish a copy of the proposal to all general
 8 chairmen and local chairmen. The Rail Conference or GCA will also provide a synopsis of the
 9 proposal to each affected member, along with an instruction sheet, a ballot and a return envelope.
 10 (ii) Each affected member will return his/her ballot to the Secretary-Treasurer of the Rail Conference
 11 when such ballot is issued by the Rail Conference, or the secretary-treasurer of the GCA when the
 12 ballot is issued by the GCA, within the time period specified, who will tabulate the vote and certify
 13 the results to the Rail Conference President and/or affected general chairman of the GCA. The
 14 GCA will choose a board of tellers to help the secretary-treasurer of the GCA count the ballots.
 15 b) Before any collective agreement or change of scheduled rules can be agreed to or signed on behalf of
 16 members on a railway system, the proposed terms of settlement must first receive the approval of each
 17 general committee and then the approval of the members by a majority referendum vote. Only ballots
 18 returned shall be counted. A list of the number of "yes" and "no" votes for all individual divisions must
 19 be forwarded to each division within seven (7) days of the counting of votes.
 20 c) When a GCA and/or GCAs are engaged in joint contract negotiations with another union or unions, the
 21 Rail Conference national negotiating committee may authorize a joint ratification vote, the results of
 22 which shall be determined in accordance with the governing ratification process.

SECTION 40**VIOLATION OF CONTRACT - RAILWAY OFFICIALS**

- 23 a) On any railway system where there is a contract between the railway company and the Rail Conference
 24 it will be considered a violation of said contract on the part of the railway company to open any
 25 differences except through the GCA in connection with craft positions.
 26 b) All GCAs are prohibited from making agreements with the railway managements, the terms of which
 27 will conflict with any law or policy adopted by the Rail Conference, without first submitting same to
 28 the
 29 Rail Conference President who, in conjunction with the Executive Board, will determine proper
 30 disposition of the question at issue.

SECTION 41**GRIEVANCES**

- 31 a) Should any member in the employ of a railway company have any grievance against the company,
 32 either from meeting with an accident of any kind while in the discharge of his duties, or from any other
 33 cause, he shall be required to make out a complete report of the same to his division in writing for the
 34 benefit of the committee of adjustment; and the division shall keep such report, together with a copy of
 35 the judgment of the company's officials concerning the grievance or accident. The local committee and
 36 general committee shall refuse to handle the case unless such a report is made out and signed by the
 37 member, providing the member be physically and mentally able to do so.

- 1 b) It shall be unlawful for any member to withdraw his case after having been acted on by the division and
2 referred to the committee of adjustment.
- 3 c) (i) Each and every member of the Rail Conference grants to the duly authorized representative and/or
4 representatives of the Conference (which includes divisions, local chairmen and/or local
5 committees, general chairmen and/or general committees, vice president and/or the Rail Conference
6 President) full and complete authority to present and handle each and every member's claims,
7 complaints and grievances against the railway on which he is employed.
- 8 Said power and authority shall include the handling of such claims, complaints and grievances
9 before any and all officials of the railway, and shall include the right to collect, settle, compromise,
10 amend, withdraw, dismiss or in any other manner dispose of such claims, complaints and/or
11 grievances, and shall also include the power and authority to submit such claims, complaints and
12 grievances for determination to any person, court or board or other tribunal provided by law or
13 otherwise as may be deemed necessary or advisable by such authorized representatives.
- 14 (ii) The foregoing will in no way conflict with other provisions of the IBT Constitution, Teamsters
15 Canada Bylaws or the Rail Conference Bylaws which stipulate the procedure and sequence to be
16 followed by divisions, local chairmen and/or local committees, general chairmen and/or general
17 committees and other duly authorized representatives of the Rail Conference in handling claims and
18 grievances of members.

SECTION 42**MEMBERS - MISREPRESENTATION OF FACTS**

- 19 Should any member wilfully misrepresent facts in his statement for the guidance and information of the
20 committee, he shall be considered as having violated his obligation, and on conviction at a regular trial as
21 per Article XIX of the IBT Constitution, shall be suspended or expelled, as the division may determine.

SECTION 43**ASSOCIATION OF GENERAL CHAIRMEN, RAIL CONFERENCE**

- 22 a) For the purpose of carrying on concerted movements relating to wages, working conditions or other
23 important matters of general interest of its members, the Rail Conference authorizes the formation of a
24 general chairmen's association in Canada.
- 25 b) The general chairman of each system or railway in their association may be a member of and attend
26 meetings of the association and be entitled to a vote on all questions, provided the GCA on the railway
27 he represents has authorized his membership in the association.
- 28 c) The association shall elect from its members a chairman, vice-chairman, secretary and two (2) members
29 of the association, who shall constitute the executive committee.
- 30 d) The association shall have power to adopt for their government such bylaws as may be agreed upon, not
31 in conflict with the IBT Constitution, Teamsters Canada Bylaws or Rail Conference Bylaws, subject to
32 the approval of the Rail Conference President.
- 33 e) The association shall meet annually at such time and place as may be designated in the constitution and
34 bylaws of the association.
- 35 f) Special meetings may be called by the Rail Conference President or the executive committee of the
36 association when, in their judgment, the same is deemed advisable in the interests of the members, or
37 by request of a majority of the members of the association.

THIS SECTION, entitled "Teamsters Canada Rail Conference Legislative Rules," has to do principally with the operation of the Governmental Affairs and Legislative Boards within the Rail Conference.

The objective is to provide Governmental Affairs, Provincial and Division Representatives with a more direct contact and access to resources. As a result, members will have constant representation and governmental affairs will be addressed as a common effort for the benefit of the membership across Canada.

To set general overall legislative policy for the protection of the locomotive engineer’s craft, the protection of associated crafts which form part of the Rail Conference and to ensure the long-term health of the railway industry in Canada and North America.

This list is provided as a convenient aid for searching Sections located in the Rail Conference Legislative Rules.		
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NOTE: FOR PURPOSE OF CLARITY, PRESIDENT OF THE TEAMSTERS CANADA RAIL CONFERENCE WILL BE REFERRED TO AS “RAIL CONFERENCE PRESIDENT” IN THIS SECTION.

Disclaimer : “Any references to masculine in the Bylaws includes the feminine and vice versa”.

SECTION 1**PROVINCIAL BOARDS**

1 a) Whenever twenty-five percent (25%) of the active membership, or divisions representing twenty-five
2 percent (25%) of the active membership, sign a petition proposing to formulate or merge a provincial
3 legislative board, it will be mandatory upon the Rail Conference President to prepare a ballot with the
4 question worded as presented in the petition, to be voted on by all holding active membership in the
5 Rail Conference within the province. The ballot must be put out by the Rail Conference President
6 within thirty (30) days of the receipt of the request.

7 It will be sent to secretary-treasurers of all divisions, and they will personally see that each person
8 holding active membership has a copy by handing it to the member or by placing in the government
9 mail with a return address thereon.

10 The ballot must be returned and the result tabulated and a copy of the decision mailed to the Rail
11 Conference Office within ninety (90) days from the time the ballots are received from the Rail
12 Conference Office. The results of the vote will be announced by the Rail Conference President to all
13 divisions in the province, and a vote once taken cannot be acted upon again for four (4) years.

14 b) When such a vote shows a majority of the ballots cast by the active membership in the province
15 favouring creation of a provincial legislative board, the legislative representative of the division
16 sponsoring the petition or member sponsoring the petition will select a meeting place and set a date for
17 convening the board. He shall also notify the other divisions in the province to have their legislative
18 representative present.

19 c) The legislative representative from the division issuing the call or the member initiating the petition
20 may act as chairman of the board until officers herein provided for are elected. Any board thus formed
21 shall be deemed to be an active legislative board.

22 d) At every meeting of a legally organized provincial legislative board, each division in the province
23 having twelve (12) or more assessable members may be represented by a delegate. However, by a vote
24 of the division, any division in the province may be represented by proxy. Such vote will designate the
25 seated delegate who is to exercise such proxy.

26 e) After a board is formed and convened by notice from the chairman through the secretary-treasurer, the
27 secretary-treasurer of each division shall at once acknowledge receipt of same and send the number of
28 assessable members of his division to the secretary-treasurer of the legislative board.

29 f) When the provincial legislative board has been convened, it will proceed to elect a chairman, first vice-
30 chairman, second vice-chairman, secretary-treasurer, alternate secretary-treasurer, an executive
31 committee (not to exceed five (5) members), and three (3) trustees (an audit committee not to include
32 the chairman or secretary-treasurer). A provincial legislative representative may be elected when
33 provided for in the bylaws of the board. The candidate receiving the highest number of votes shall be
34 declared elected if eligible. Should an equal number of votes have been cast for two (2) or more
35 members for any one (1) office, a second ballot, and if necessary a third ballot will be cast. If after the
36 third ballot a tie still exists, the tie shall be decided by lot. Should any office become vacant, it will be
37 the duty of the executive committee to fill such vacancy. The chairman and secretary-treasurer cannot
38 be members of the audit committee.

39 NOTE: Eligibility to nominate, second and run for office will be determined by the applicable provisions
40 of the IBT Constitution as set forth and modified in Paragraph 6.8 of the Merger Agreement.

41 g) Whenever twenty-five percent (25%) of the active membership, or divisions representing twenty-five
42 percent (25%) of the active membership, sign a petition proposing to abolish a provincial legislative
43 board, it will be mandatory upon the Rail Conference President to prepare a ballot with the question
44 worded as presented in the petition, to be voted on by all holding active membership in the Rail
45 Conference within the province. The ballot must be issued by the Rail Conference President within
46 thirty (30) days of the receipt of the request.

- 1 In the event the vote is to dissolve the legislative board as per this section, the Rail Conference
 2 President will set an effective date for dissolution; and the assets of such board shall be distributed
 3 among the various divisions comprising said board in proportion to the number of assessable members.
- 4 h) All division legislative representatives' names will be entered in the Rail Conference Directory as
 5 legislative representative, (LR).
- 6 i) Each division shall, after electing its delegate to the provincial legislative board, immediately notify the
 7 secretary-treasurer of the provincial legislative board, giving the name and address of its delegate. The
 8 division secretary-treasurer shall request from the Rail Conference Office the form provided for the
 9 delegate to the provincial legislative board; this credential to show the number of assessable members
 10 he represents, and be signed by the president and the secretary-treasurer of the division.
- 11 j) Each provincial board shall be convened by the chairman, through the secretary-treasurer, at the capital
 12 of the province, or at any point most convenient, on the fourth Tuesday in January after the election of
 13 officers of divisions, or at such time as the chairman and secretary-treasurer or a majority of the
 14 members of the board deem it advisable.
- 15 k) The secretary-treasurer of each provincial board shall immediately after election of officers of the board
 16 forward to the chairman and secretary-treasurer of the National Board the name and address of the
 17 newly elected chairman and secretary-treasurer of the provincial board.

SECTION 2**NATIONAL LEGISLATIVE BOARD**

- 18 a) (i) There shall be a National Legislative Board of which the National Legislative Director shall be the
 19 chairman. The National Legislative Director shall be elected by a majority vote of the duly elected
 20 delegates at each quadrennial convention to serve for a term of four (4) years or until a successor is
 21 elected unless removed for cause. No member shall be eligible for the office of National Legislative
 22 Director unless holding active membership as provided in Section 25 (b) – TCRC Division Rules.
 23 The other members of the board will be composed of the chairmen of the various provincial boards.
- 24 (ii) The National Legislative Director shall perform any and all duties as directed by the Principal
 25 Executive Officer and render such assistance as may be directed by the Principal Executive Officer.
 26 The National Legislative Director will be responsible for legislative matters / governmental affairs
 27 and shall be bonded in accordance with Article X, Section 7 (a) of the IBT Constitution.
- 28 b) The chairman shall, through the secretary-treasurer, convene the National Legislative Board
 29 quadrennially, after he has received notice of the election of officers of the provincial boards, at such
 30 time as he deems most suitable for transaction of all business properly submitted to the board or at such
 31 other times as the chairman or a majority of the members of the board deem it advisable.
- 32 c) Questions of jurisdiction or conflict involving legislative boards and general committees which pertain
 33 to acts of Parliament and/or provincial legislatures; the regulations of such legislative assemblies; the
 34 abandonment of trackage right-of-ways; the health, safety and working environment of the membership
 35 shall be referred to the Rail Conference President for adjudication. Matters which may be in conflict
 36 with the affairs of a GCA will not be handled by a board unless requested in writing by the general
 37 chairman on the property or properties affected.
- 38 d) The National Board shall be deemed to have a quorum when the majority of the provincial boards are
 39 represented.
- 40 e) In the event the National Board is dissolved, the assets of such board shall be distributed proportionally
 41 to the divisions contributing to such funds.
- 42 f) The duties of the National Legislative Director, the chairman of the provincial legislative board and the
 43 National Board shall be:
- 44 (i) to protect and advance the interests of the members of the Rail Conference in handling of all
 45 matters relating to legislation and/or regulations made by the Parliament of Canada and/or the
 46 provincial legislatures and/or any regulatory body created by those legislative assemblies;

- 1 (ii) to work for more healthful, safer and sanitary conditions in the workplace, in conjunction with the
2 general committee;
- 3 (iii) to stimulate the political education of the members to understand their political rights and the use of
4 the ballot;
- 5 (iv) to coordinate the activities of our membership in each province in order that organized working
6 people may, insofar as possible, present a united front upon matters of local, provincial and national
7 importance;
- 8 (v) to support legislation which will benefit and oppose legislation which will injure the people we
9 represent and the industry in which we work.

SECTION 3**OFFICERS - CONVENING BOARD**

- 10 a) The National Board shall elect a vice-chairman, secretary-treasurer, and alternate secretary-treasurer
11 quadrennially, who must be members of the board. The National Legislative Director shall cause to
12 have published in the Rail Conference Directory the names and addresses of all provincial chairmen
13 and secretary-treasurers.
14
- 15 b) The National Board, when convened, shall have authority to adopt such bylaws as will be of benefit in
16 handling their duties, provided such bylaws are not in conflict with the Constitution of the
17 International Brotherhood of Teamsters, Teamsters Canada and the Rail Conference Bylaws.
- 18 c) All correspondence submitted by divisions to provincial legislative boards must bear the signature of
19 the secretary and/or legislative representative.

SECTION 4**COMPENSATION FOR SERVICE**

- 20 a) Compensation for the services of officers and members of the National Legislative Board shall be the
21 responsibility of that Board.
- 22 b) The position of National Legislative Director will be a full time position with a salary of \$162,955.26
23 (2014) per year with such salary adjusted by using monetary allowances/increases or other applicable
24 adjustments negotiated nationally for Rail Conference members.
- 25 c) Compensation for the services of all other officers and members of the National Legislative Board shall
26 be fixed by that Board at their regular quadrennial session.

SECTION 5**MEMBERSHIP ASSESSMENTS - HOW LEVIED**

- 27 a) (i) All expenses incurred by the National Board when convened for any purpose of legislation shall,
28 except as otherwise agreed or provided, be raised by an equal assessment on all active members of
29 the Rail Conference. The secretary-treasurer of each General Committee shall, upon receipt of
30 notice, forward to the secretary-treasurer of the Rail Conference a list of the assessable members of
31 their General Committee. The Rail Conference secretary-treasurer, upon receipt of same, shall
32 make a pro rata assessment, notifying the secretary-treasurer of each General Committee the
33 amount due from their committee. Remittance of such assessment shall be within thirty (30) days
34 of receipt of the notice of assessment.

- 1 (ii) All members in active service, including those holding official positions with the carrier and those
2 employed exclusively by the Rail Conference, shall pay National Legislative Board dues as
3 established by the National Legislative Board. These dues shall be remitted to the Rail Conference
4 by the GCA secretary-treasurer along with other dues and assessments as provided by Section 27 -
5 TCRC Bylaws and shall be separately allocated. The National Legislative Board shall prepare a
6 budget for the use of these dues prior to the beginning of each fiscal year and such budget will be
7 subject to the approval of the Rail Conference Executive Board. These dues shall be used by the
8 National Legislative Board for the following:
- 9 (1) Actions with respect to any programs by the federal government or any national agency/railway
10 associations;
- 11 (2) Rail safety committees;
- 12 (3) Lobbying efforts with respect to the federal government;
- 13 (4) Additional education and training.
- 14 All excess funds from these dues remaining at the end of the fiscal year shall be transferred to the
15 TCRC General Fund and that amount will be clearly distinguishable in the Rail Conference annual
16 audit.
- 17 b) Except as otherwise agreed or provided, all expenses incurred by the provincial legislative board shall
18 be raised by an equal assessment levied upon all active members of the Rail Conference holding
19 membership in the province in which their division is located. The secretary-treasurer of the provincial
20 legislative board shall notify the secretary-treasurer of each division in the province of the amount of
21 assessment, who shall collect such assessment from all assessable members of his division on or before
22 the 20th day of the following month after the date of notice, and shall remit same by the 20th day of the
23 next succeeding month.
- 24 Where an agreement is in effect between the railway company and the Rail Conference, for union dues
25 checkoff at source, the notice of an increase of assessment shall be given to the office of the general
26 chairman for the property affected, for forwarding to the appropriate railway company officer. Such
27 notice shall be acted upon immediately. The amount of the assessment payable by a division to the
28 provincial legislative board will be calculated by the rate of assessment determined by the provincial
29 legislative board and the number of members certified working by the union dues checkoff at source.
- 30 c) No delegate to any legislative board will be entitled to a seat unless the division to which he belongs is
31 square on the books of the secretary-treasurer.
- 32 d) The secretary-treasurer of provincial board shall have the power, when so authorized by the chairman,
33 to levy an assessment for the purpose of meeting the expenses of the board.
- 34 e) The secretary-treasurer of the National Board shall have the power, when so authorized by the
35 chairman and subject to approval of the TCRC Executive Board, to levy an assessment for the purpose
36 of meeting the expenses of the board.
- 37 f) The secretary-treasurers of legislative boards may secure a reduction in the premium on bonds in
38 proportion to funds handled, as is provided for secretary-treasurer of division in Section 13 (e) ii –
39 TCRC Division Rules.

SECTION 6**STATEMENT TO DIVISIONS**

- 40 The secretary-treasurer of both the National and provincial legislative boards shall furnish each division
41 with a copy of the minutes of each board meeting, together with a financial statement of year ending
42 December 31. Provincial board secretary-treasurers shall also furnish the chairman of the National
43 Legislative Board a copy of board minutes and annual financial statements.

SECTION 7**ASSESSMENTS - HOW PAID**

- 1 Members shall pay legislative board assessments to their own division. Members running out of one
 2 province into another will be required to pay their legislative assessments to the division where they hold
 3 membership.

SECTION 8**INTERFERING WITH BOARDS**

- 4 a) Any member refusing to sustain the official acts or instructions of any legislative board, or who engages
 5 in any activity detrimental to any legislative board shall, when proven guilty after trial in accordance
 6 with Article XIX IBT Constitution, be expelled.
- 7 Note: This does not restrict the TCRC Executive Board, individually or in part, in the exercise of their
 8 respective responsibilities as mandated in these TCRC Bylaws.
- 9 b) In the event a division should refuse to sustain the official acts or instructions of a legislative board, or
 10 should a division engage in any activity detrimental to any legislative board, the following procedure
 11 shall govern:
- 12 (1) The secretary-treasurer of the board will advise the National Legislative Director by written
 13 statement of such refusal and provide the division involved a copy of the same.
- 14 (2) Within forty-five (45) days, a division so notified must submit to the National Legislative Director
 15 a written statement of the facts concerning their refusal.
- 16 (3) After reviewing the statements, the National Legislative Director will advise the Rail Conference
 17 President for his review and recommendation to the General Executive Board of the IBT, which is
 18 empowered to suspend the charter of the offending division.

SECTION 9**LAWS TO BE COMPILED**

- 19 The National Legislative Board shall collect and compile data relative to all the laws affecting the
 20 interests of labour and furnish the same to the provincial legislative boards. All legislative boards will
 21 furnish the Rail Conference Office, and all general chairmen affected, a copy of laws enacted affecting
 22 railway labour.

SECTION 10**NEW LEGISLATION**

- 23 Provincial legislative boards are instructed to urge the passage of a law which will make it a
 24 misdemeanour, with penalty attached, for a railway company to permit, assign or hire anyone to operate a
 25 locomotive who is not a qualified locomotive engineer.

SECTION 11**NOT DEEMED INVALID / SAVING CLAUSE**

- 26 No proceeding of this board shall be deemed invalid by reason of any defect of form or any technical
 27 irregularity.

SECTION 12**JOINT LEGISLATIVE BOARDS**

- 1 a) Legislative boards may affiliate with or take the initiative to form labour legislative organizations,
2 subject to the approval of the chairman of the National Legislative Board. Legislative boards formed in
3 accordance with provisions of Section 1(a) may, by a majority vote of all members of the board, elect a
4 representative to act with representatives from other organizations in forming what might be termed a
5 joint legislative board (said organization to have equal representation). The purpose of a joint legislative
6 board shall be to protect the interests of labour. National or provincial board funds may be used to aid
7 such joint national or provincial organizations respectively.
- 8 b) Provincial legislative boards may merge upon receiving a favourable vote of the delegates to each of the
9 provincial legislative boards proposing to merge.
- 10 c) A division within a province that does not have a provincial legislative board may affiliate with a
11 provincial legislative board of an adjoining province. Where no adjoining provincial legislative board
12 exists, the closest geographical provincial legislative board will be used. If more than one division
13 desires to affiliate, a majority vote of the affected members will determine which provincial legislative
14 board the divisions will be affiliated with. Upon receiving a majority vote of the delegates from the
15 provincial legislative board to be affiliated with, the affiliation will take effect. The division legislative
16 representative from the newly affiliated division will be a delegate as per Section 1 (d) – TCRC
17 Legislative Board Rules.
- 18 d) If a division within a province that does not have a provincial legislative board seeks to affiliate and one
19 (1) or more other divisions within that province have already affiliated with an adjoining provincial
20 legislative board a majority vote of all affected members, members already affiliated and members
21 seeking affiliation will determine which provincial legislative board the divisions will be affiliated with.
22 Upon receiving a majority vote of the delegates from the provincial legislative board to be affiliated
23 with, the affiliation will take effect.

SECTION 13**CANADIAN LABOUR CONGRESS**

- 24 The membership, through Teamsters Canada will be part of the Canadian Labour Congress or any other
25 recognized central labour body.

SECTION 14**LEGISLATIVE BOARDS - ADOPT BYLAWS**

- 26 The first order of business at the first meeting of a Provincial Legislative Board shall be the formulation
27 and adoption of bylaws. Bylaws shall prescribe the duties of the officers of the board and provide the
28 method of filling vacancies, such method not to be in conflict with applicable civil law; they shall
29 prescribe for the board alone to have authority to levy assessments in accordance with Section 5(a) and
30 (b) – TCRC Legislative Board Rules, the board alone to authorize expenditures of money derived from
31 such assessments. The secretary-treasurer shall be bonded in accordance with Article X Section 7 (a) of
32 the IBT Constitution. The secretary-treasurer shall be responsible to insure that the duties set forth in
33 Article XXIII of the IBT Constitution are fulfilled with respect to the general committee consistent with
34 these bylaws.