



Teamsters Canada Rail Conference National Training Program

Training Bulletin No: 1-10

Level I Local Chair and Legislative Representative Training - 2010

The following schedule has been established for the presentation of the 2010, Level I Division Officer Training Program. Each session will consist of a maximum 15 participants, with the Montreal session consisting of a maximum 20 participants.

| <u>Dates</u> | <u>Location</u> | <u>Instructors</u> |
|-------------------|------------------------|--------------------------------|
| March 23, 24, 25, | Sudbury | Ted Moore |
| April 6, 7, 8, | Calgary | Brennen Barr |
| April 13, 14, 15 | Vancouver | Brennen Barr |
| April 20, 21, 22, | Saskatoon | Ray Donegan |
| April 27, 28, 29, | Toronto | Ted Moore |
| May 4, 5, 6, | Winnipeg | Ray Donegan |
| June 15, 16, 17, | Montreal (French only) | Brigitte Sottile and Ted Moore |

(location of the hotel and meeting rooms will be distributed to participants)

Each session will begin at 13:00 of the first day, and conclude at 12:00 on the third day. Travel time for those out of town participants is during the morning of the first day and the afternoon of the third day. Anyone whose attendance requires travel outside those times must obtain authorization from the National Office prior to attending, and the most efficient and cost effective method of travel is necessary. Those out of town participants travelling by auto are required to car pool to reduce travel costs.

Participants are required to register at the location closest to their home to avoid excessive travel, with preference to a location within their province of residence. Exceptions will be made such as Cranbrook and Revelstoke being closer to Calgary, Western Ontario being closer to Winnipeg, and Maritime Provinces travel to Toronto as Montreal session is hosted in French.

Out of town participants:

The course is three days, salary is \$280.00 per day, per diem is \$170.00 daily which pays for hotel and meals. Cost of economy class air travel and parking at the hotel (and airport if necessary) is paid with actual receipt. Travel by personal auto rate is 45 cents per kilometre for the most direct route.



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In town participants:

The course is three days, salary is \$280.00 per day, per diem is \$115.00 daily which pays for transportation, parking and meals.

Selection of participants:

Participants will be selected in the following order of preference:

1. Newly elected and previous untrained or inexperienced Local Chairs and Legislative Reps.
2. Vice Local Chairs and Alternate Legislative Reps.
3. Other Division officers based on experience.

Those previously trained in Level I will not be selected. The assistance of the General Chairs and Provincial Legislative Board Chairs in the selection process will be utilized as necessary.

Applying for selection:

1. Contact the National Office at: tcrcnlb@teamstersrail.ca or phone (613) 235-1828, ask for Elaine, providing your:
 - ✓ Name,
 - ✓ Division,
 - ✓ Elected position,
 - ✓ Contact information,
 - ✓ Location of training session.

*If there is any travel required outside the three day schedule please share that information at this time.

Participants are required to bring a copy of their current Collective Agreement to the session.

Those selected for the training sessions will be contacted with further information as soon as possible following the selection process completion.

NOTE: At this time there is no cut off dates associated with applying for selection. However, the sessions are expected to fill up fast so please do not hesitate in registering if you are a Division Officer who requires training.

Sincerely and in Solidarity,

Douglas Finnon

Vice President TCRC